

I am donating to valley out
reach Because Food is in Portion
(important)

From Cora



Thanks, Cora, food IS important!

Just like the rest of our basic needs programs.



**MANY STORIES,
THOUSANDS OF LIVES,
ONE STOP FOR SUPPORT**

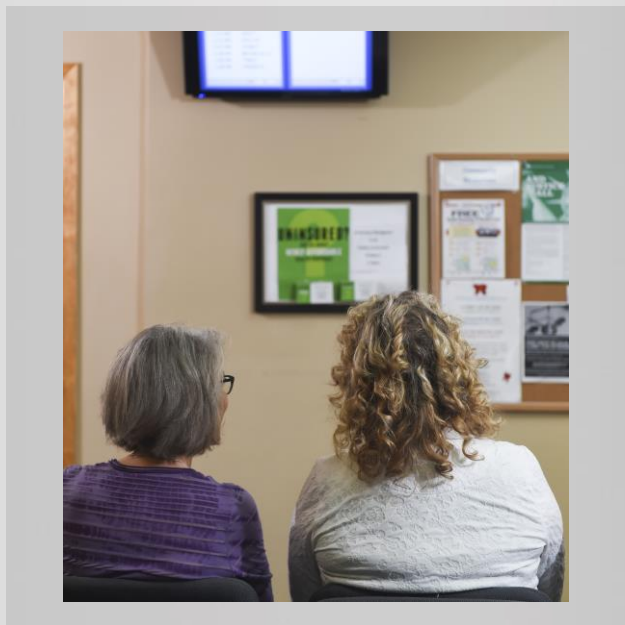
FY16-17 ANNUAL REPORT



“WOW

When my pay got cut and my daughter and her family moved in with me, we were not only able to eat and get coats but we were given hope and a multitude of resources to help put us on our feet.

Thank you. Thank you.”



FOOD SHELF PROGRAMS

All are welcome to our food shelf!



We've been feeding neighbors in need since 1983.

Our choice-based food shelf empowers clients to shop for exactly what their family will enjoy. It includes plenty of produce, deli items, meat, eggs, milk and all the shelf-stable items that make a meal.

FOOD SHELF PROGRAM: SUPERSHELF

SuperShelf was built out of a 2012 partnership between Lakeview HealthPartners and Valley Outreach, called *Better Shelf for Better Health*.

This pilot program transformed our food shelf. We shared this model with several other local food shelves. Evaluation was undertaken and the project grew beyond Valley Outreach & HealthPartners.



FOOD SHELF PROGRAM: SUPERSHELF

In 2017, the new SuperShelf Partnership (including Valley Outreach, HealthPartners, The Food Group, and University of



Minnesota Extension and Department of Family Medicine) received funding from the **National Institutes of Health** to expand and evaluate the project.

POWERED BY:



HealthPartners®



the food group



UNIVERSITY OF MINNESOTA



FOOD SHELF PROGRAM: BONUS FRIDAY

This is a weekly food distribution program held at Valley Outreach each Friday and open to all in need.

Last year approximately **4,000** households were served. Folks went home with about **3 days worth of food** each time they visited.

The food is rescued from local grocery stores and includes fresh produce, meat, deli items, breads and more!



“ *My son just loves Fridays
and coming home to look
at the treats [in his Snack
Pack], just for him.*

Thank you so very much!



FOOD SHELF PROGRAM: MOBILE CHOICE

This home-delivery program, for clients and seniors with limited mobility, still offers them the choice they'd receive here in the food shelf. Food is packed based on their choices and delivered, by volunteers.

Last year we supported **59** individuals with **252 deliveries**.



FOOD SHELF PROGRAM: PRODUCE DISTRIBUTIONS

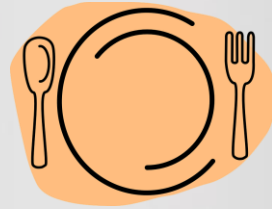
Last year we offered two off-site, monthly produce distributions (like free farmer's markets), one in Bayport and one in Lake Elmo.

We distributed an average of **1,428** pounds to approximately **50 households** at each distribution. Many of these folks had never been to any of our programs before.



FOOD SHELF PROGRAMS: BY THE NUMBERS

- Distributed **844,152** pounds of food, equivalent of **649,348 meals**
- **10,604 visits** to on and offsite food shelf programs, a **10% increase** over last year
- **40%** were children
- Visits by seniors increased by **29%**



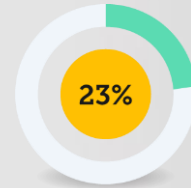
FOOD SHELF PROGRAMS: BY THE NUMBERS

- Welcomed **1,578** unique households (**4,239 unique individuals**), an increase of 12% over the last two years



- **35%** of the households served came for the first time ever

- **23%** of the food distributed goes out to clients through our Bonus Friday program



- Saw a **23% increase** in households experiencing homelessness



CLOTHING CLOSET

Clothing for the whole family.

CLOTHING CLOSET

Our Clothing Closet offers clothing for men, women, and children, including winter wear to enjoy Minnesota year round.

On average, **130 families** visit the Clothing Closet each month.

This past year we distributed more than **56,000** items through nearly **1,600 visits**.

Pictured here is one happy girl and her new skirt!



“What you do makes this community so much more **welcoming and kind** for families and people that tend to feel swept under the rug.

Thank you.”



EMERGENCY FUND RESOURCE ADVISING CASE MANAGEMENT

Three quality programs, working together to support our clients.

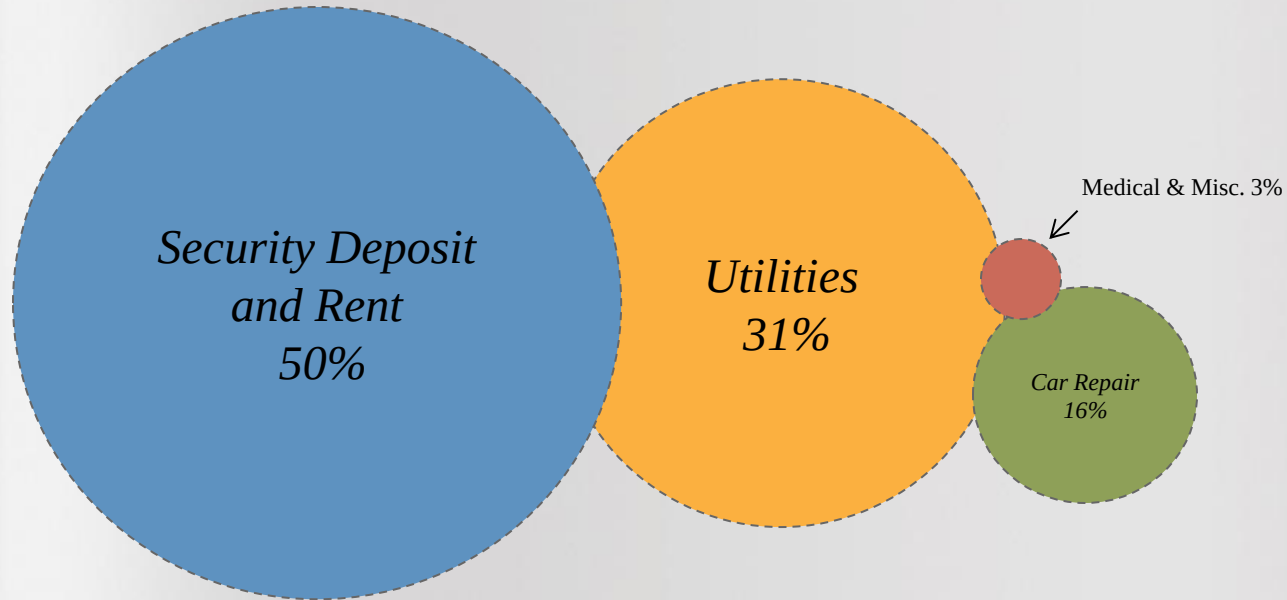
EMERGENCY FUND

We supported **186 households**
(a 22% increase from last year)
through the Emergency Fund program.

That's **551 individuals**, 10% of those
were experiencing homelessness.



What, exactly, do we support through the Emergency Fund?



RESOURCE ADVISING

Our Resource Advising program positively impacted **778 unique households**, including **2,218 unique individuals**.

Folks were helped finding affordable housing, obtaining medical aid, linked to job resources and skill-building programs.

1,617 resource referrals were made.



CASE MANAGEMENT

Of the more than **3,000** individuals supported with

resources, application assistance, emergency funds, and case management

17% received more intensive assistance from one of our licensed social workers through our case management work.



VOLUNTEERS

Last year, **1,322** unique volunteers contributed **26,939 hours** to Valley Outreach, valued at **\$650,300!**

Volunteers step into a variety of roles including driving to pick up donations from local stores, hosting client shoppers through the food shelf or clothing closet, sorting food or clothing donations in the warehouse, and even running our IT team!



VOLUNTEERS – Why Valley Outreach?

“I like meeting so many interesting people and hearing the stories they have to tell.

I like hearing about their own recipes and what they cook, because I like cooking.”

– Christian, volunteer



VOLUNTEERS – Why Valley Outreach?

“I like that VO isn’t just here to meet people’s physical needs, like food and clothes. With the resources that we have at our fingertips, it’s amazing. Just bringing that hope to people!

You’ll get more than you give.”

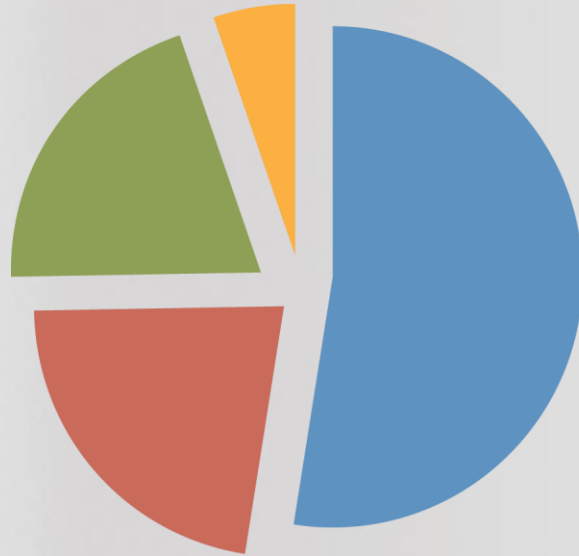
- Sue, volunteer



THEN vs. NOW



FY16-17 Revenue

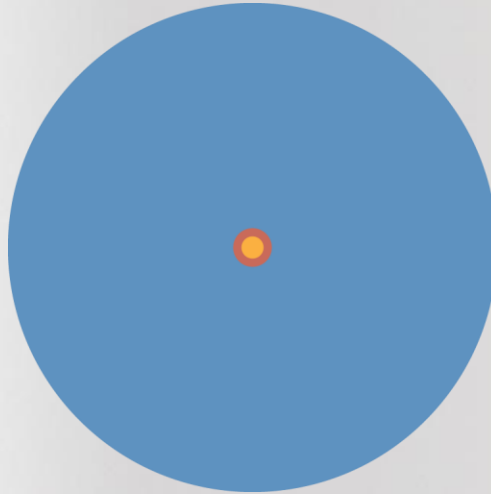


REVENUE

- 52% In-Kind Contributions
- 22% Contributions
- 20% Grants
- 5% Special Events

Total Revenue:
\$2,289,736

FY16-17 Expenses



FY16-17 Expenses:
\$2,116,350



VALLEY OUTREACH
Statements of Financial Position
September 30, 2017 and 2016

	2017	2016
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 384,689	\$ 376,785
Certificates of deposit	201,660	200,580
Pledges receivable	22,144	22,812
Income tax receivable	1,218	1,689
Inventory	120,739	134,997
Investments - St. Croix Valley Foundation	11,394	10,157
Prepaid expenses	23,799	18,993
Prepaid income taxes	300	1,000
Total current assets	<u>765,943</u>	<u>767,013</u>
FIXED ASSETS		
Building and improvements	1,457,595	1,311,336
Land	463,822	463,822
Computers and telephones	47,783	47,783
Computer software	24,753	22,713
Furniture and fixtures	20,682	20,682
Equipment	45,291	38,978
Assets not in service	-	4,435
	<u>2,059,926</u>	<u>1,909,749</u>
Less accumulated depreciation	<u>(297,201)</u>	<u>(236,853)</u>
Total fixed assets	<u>1,762,725</u>	<u>1,672,896</u>
Total assets	<u>\$ 2,528,668</u>	<u>\$ 2,439,909</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$ 30,946	\$ 24,286
Accrued payroll and benefits	30,516	24,636
Accrued absences	14,898	9,099
Security deposits - tenants	9,194	9,994
Deferred revenue	30,564	19,937
Current portion of long-term debt	31,220	29,775
Total current liabilities	<u>147,338</u>	<u>117,727</u>
LONG-TERM LIABILITIES		
Long-term debt	<u>1,221,289</u>	<u>1,251,656</u>
NET ASSETS		
Unrestricted		
Undesignated	894,702	917,177
Designated operating reserve	201,660	-
Total unrestricted net assets	<u>1,096,362</u>	<u>917,177</u>
Temporarily restricted	63,679	153,349
Total net assets	<u>1,160,041</u>	<u>1,070,526</u>
Total liabilities and net assets	<u>\$ 2,528,668</u>	<u>\$ 2,439,909</u>

VALLEY OUTREACH
Statements of Activities and Change in Net Assets
For the Years Ended September 30, 2017 and 2016

	2017	2016
CHANGES IN UNRESTRICTED ASSETS		
SUPPORT AND REVENUE		
Grants	\$ 432,948	\$ 378,088
Contributions	457,648	397,628
In-kind contributions	1,108,059	1,180,407
Special events, net	113,953	64,369
Total unrestricted support and revenue	<u>2,112,608</u>	<u>2,020,492</u>
Net assets released from donor restrictions	<u>177,128</u>	<u>71,542</u>
EXPENSES		
Program services	1,897,519	1,786,955
Management and general	145,305	153,718
Fundraising	73,526	37,793
Total unrestricted expenses	<u>2,116,350</u>	<u>1,978,466</u>
OTHER REVENUE AND EXPENSES		
Miscellaneous income	50	-
Investment income	3,576	2,052
Loss on disposal	(3,006)	-
Unrealized gain	1,140	202
Rental income, net	<u>4,039</u>	<u>5,410</u>
Total unrestricted other revenue and expenses	<u>5,799</u>	<u>7,664</u>
Change in unrestricted net assets	<u>179,185</u>	<u>121,232</u>
CHANGES IN TEMPORARILY RESTRICTED NET ASSETS		
Contributions and grants	87,458	122,719
Net assets released from restrictions	<u>(177,128)</u>	<u>(71,542)</u>
Change in temporarily restricted net assets	<u>(89,670)</u>	<u>51,177</u>
CHANGE IN NET ASSETS	\$ 89,515	\$ 172,409
Beginning of year	<u>1,070,526</u>	<u>898,117</u>
End of year	<u>\$ 1,160,041</u>	<u>\$ 1,070,526</u>

TOGETHER, WE CREATE A MORE VIBRANT COMMUNITY.



thank you

VALLEY OUTREACH

Financial Statements
September 30, 2017 and 2016

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Valley Outreach
Stillwater, Minnesota

I have audited the accompanying financial statements of Valley Outreach (a nonprofit organization), which comprise the statements of financial position as of September 30, 2017 and 2016, and the related statements of activities and change in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Valley Outreach, as of September 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Lake Elmo, MN
January 15, 2018

A handwritten signature in black ink, appearing to read "David J. Hu", with a long, sweeping horizontal stroke extending to the right.

VALLEY OUTREACH
Statements of Financial Position
September 30, 2017 and 2016

	2017	2016
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 384,689	\$ 376,785
Certificates of deposit	201,660	200,580
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Less accumulated depreciation	<u>(297,201)</u>	<u>(236,853)</u>
Total fixed assets	<u>1,762,725</u>	<u>1,672,896</u>
Total assets	<u><u>\$ 2,528,668</u></u>	<u><u>\$ 2,439,909</u></u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$ 30,946	\$ 24,286
Accrued payroll and benefits	30,516	24,636
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Temporarily restricted	63,679	153,349
Total net assets	<u>1,160,041</u>	<u>1,070,526</u>
Total liabilities and net assets	<u><u>\$ 2,528,668</u></u>	<u><u>\$ 2,439,909</u></u>

See accompanying notes to the financial statements.

VALLEY OUTREACH
Statements of Activities and Change in Net Assets
For the Years Ended September 30, 2017 and 2016

	2017	2016
CHANGES IN UNRESTRICTED ASSETS		
SUPPORT AND REVENUE		
Grants	\$ 432,948	\$ 378,088
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Total unrestricted expenses	<u>2,116,350</u>	<u>1,978,466</u>
OTHER REVENUE AND EXPENSES		
Miscellaneous income	50	-
Investment income	3,576	2,052
Loss on disposal	(3,006)	-
Unrealized gain	1,140	202
Rental income, net	4,039	5,410
Total unrestricted other revenue and expenses	<u>5,799</u>	<u>7,664</u>
Change in unrestricted net assets	<u>179,185</u>	<u>121,232</u>
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CHANGE IN NET ASSETS	\$ 89,515	\$ 172,409
Beginning of year	<u>1,070,526</u>	<u>898,117</u>
End of year	<u>\$ 1,160,041</u>	<u>\$ 1,070,526</u>

See accompanying notes to the financial statements.

VALLEY OUTREACH
Statement of Functional Expenses
For the Year Ended September 30, 2017

	Program Services	Management and General	Fundraising	Total
Donated items distributed	\$ 1,121,905	\$ -	\$ -	\$ 1,121,905
Cost of purchased inventory distributed	110,798	-	-	110,798
Client assistance-Emergency Fund	59,110	-	-	59,110
Salaries and contracted services	427,860	47,442	46,254	521,556
Employee benefits	38,000	487	585	39,072
Payroll taxes	52,457	5,744	6,135	64,336
Accounting fees	-	12,161	-	12,161
Other professional fees	-	1,392	-	1,392
Advertising and marketing	-	25	201	226
Office expense	12	4,962	-	4,974
Supplies	5,799	10,354	146	16,299
Travel	471	2,379	-	2,850
Conferences and meetings	1,401	2,414	-	3,815
Depreciation	21,152	2,527	1,592	25,271
Insurance	3,570	5,355	-	8,925
Telephone	559	6,482	-	7,041
Postage	-	2,110	688	2,798
Equipment rental and maintenance	2,740	19,036	-	21,776
Printing and publications	1,229	4,517	4,869	10,615
Meals and entertainment	-	2,818	940	3,758
Utilities	19,172	2,291	1,443	22,906
Snow and lawn care	1,168	140	88	1,396
Facility repair and maintenance	3,241	387	244	3,872
Bank and payroll service fees	120	2,750	3,095	5,965
Interest expense	24,880	2,973	1,873	29,726
Internet/website	-	1,058	-	1,058
Fundraising expense	-	-	344	344
Dues and subscriptions	1,115	1,266	5,004	7,385
Volunteer/staff recognition	10	3,802	25	3,837
Miscellaneous	750	140	-	890
Unrelated business income taxes	-	293	-	293
Total expenses	<u>\$ 1,897,519</u>	<u>\$ 145,305</u>	<u>\$ 73,526</u>	<u>\$ 2,116,350</u>

See accompanying notes to the financial statements.

VALLEY OUTREACH
Statement of Functional Expenses
For the Year Ended September 30, 2016

	Program Services	Management and General	Fundraising	Total
Donated items distributed	\$ 1,147,195	\$ -	\$ -	\$ 1,147,195
Cost of purchased inventory distributed	106,787	-	-	106,787
Client assistance-Emergency Fund	43,066	-	-	43,066
Salaries and contracted services	330,536	57,090	22,338	409,964
Employee benefits	20,488	442	488	21,418
Payroll taxes	45,103	7,026	2,022	54,151
Accounting fees	-	11,951	-	11,951
Other professional fees	-	5,768	-	5,768
Advertising and marketing	159	20	2,316	2,495
Office expense	68	4,910	-	4,978
Supplies	4,809	8,200	576	13,585
Travel	240	1,446	182	1,868
Conferences and meetings	1,134	1,779	-	2,913
Depreciation	22,096	2,640	1,663	26,399
Insurance	3,735	5,518	-	9,253
Telephone	874	6,263	-	7,137
Postage	41	1,860	884	2,785
Equipment rental and maintenance	5,399	14,331	-	19,730
Printing and publications	1,885	4,422	1,523	7,830
Meals and entertainment	25	3,014	90	3,129
Utilities	16,722	1,998	1,258	19,978
Snow and lawn care	2,226	266	168	2,660
Facility repair and maintenance	5,455	651	411	6,517
Property taxes	4,557	545	343	5,445
Bank and payroll service fees	195	2,045	1,422	3,662
Interest expense	23,579	2,817	1,775	28,171
Internet/website	-	1,068	-	1,068
Fundraising expense	-	-	111	111
Dues and subscriptions	365	3,141	135	3,641
Volunteer/staff recognition	129	3,288	88	3,505
Miscellaneous	87	743	-	830
Unrelated business income taxes	-	476	-	476
Total expenses	<u>\$ 1,786,955</u>	<u>\$ 153,718</u>	<u>\$ 37,793</u>	<u>\$ 1,978,466</u>

See accompanying notes to the financial statements.

VALLEY OUTREACH
Statements of Cash Flows
For the Years Ended September 30, 2017 and 2016

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ 89,515	\$ 172,409
Adjustments to reconcile change in net assets to net cash flows from operations:		
Depreciation	62,770	63,804
Loss on disposal of equipment	3,006	-
Unrealized gain	(1,140)	(202)
Reinvested dividends and interest, net of fees	(1,177)	(535)
Donated inventory, net change	14,258	(32,860)
Changes in operating assets and liabilities:		
Pledges receivable	668	6,099
Income tax receivable	471	(1,689)
Prepaid expenses	(4,806)	5,124
Prepaid income taxes	700	(1,000)
Accounts payable	6,660	(5,136)
Accrued payroll	5,880	6,021
Accrued absences	5,799	20
Security deposits - tenants	(800)	-
Unrelated business income taxes payable	-	(1,253)
Deferred revenue	10,627	7,452
Net cash flows from operating activities	<u>192,431</u>	<u>218,254</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of certificates of deposit	-	(200,000)
Purchase of long-term fund	-	(10,000)
Purchase of fixed assets	(155,604)	(4,435)
Net cash flows from investing activities	<u>(155,604)</u>	<u>(214,435)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Payments on notes payable	(28,923)	(27,399)
Net cash flows from financing activities	<u>(28,923)</u>	<u>(27,399)</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS:	7,904	(23,580)
Beginning of year	376,785	400,365
End of year	<u>\$ 384,689</u>	<u>\$ 376,785</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid for taxes	\$ 1,600	\$ 4,541
Cash paid for interest	\$ 61,078	\$ 62,602
Donated inventory received	\$ 1,107,647	\$ 1,180,055
Donated inventory distributed	(1,121,905)	(1,147,195)
Increase (decrease) in donated inventory, net	<u>\$ (14,258)</u>	<u>\$ 32,860</u>

See accompanying notes to the financial statements.

VALLEY OUTREACH
Notes to the Financial Statements
For the Years Ended September 30, 2017 and 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of activities

Valley Outreach is a community supported and privately funded non-profit. Programs support basic needs – food, clothing, emergency financial help, resource connections/advising and case management for those within 200% of the federal poverty level or those in crisis. The Organization embraces a strengths-based and client-centered approach with a commitment to respect and empowerment as their clients move towards stability.

Cash and cash equivalents

The Organization defines cash and cash equivalents as highly liquid, short-term investments with a maturity at the date of acquisition of three months or less. Cash on deposit in excess of FDIC and similar insurance coverage is subject to the usual banking risks for funds in excess of those limits.

Certificates of deposit

The Organization invests in certificates of deposit. Certificates held at September 30, 2017 mature in six to eighteen months.

Investments

Investments are generally recorded at fair value based upon quoted market prices, when available, or estimates of fair value. Investment income or loss is included in the statement of activities as increases or decreases in unrestricted net assets unless the income or loss is restricted by donor or law. The Organization records donated securities at their estimated market value at the date of donation. Realized and unrealized investment gains or losses are determined by comparison of specific costs of acquisition to proceeds at the time of disposal or market value at the balance sheet date, respectively.

Basis of accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles, whereby revenue and support are recognized when earned and expenses are recognized when incurred.

Net assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization are classified and reported as follows:

Unrestricted net assets – Net assets that are not subject to donor-imposed stipulations. They are those resources over which the Board of Directors has discretionary control.

Temporarily restricted net assets – Net assets subject to donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Organization pursuant to those stipulations.

Permanently restricted net assets – Net assets subject to a donor-imposed stipulation that they be maintained permanently by the Organization. The Organization currently has no permanently restricted net assets.

Tax-exempt status

Valley Outreach has received notification that it qualifies as a tax-exempt organization under Section 501(c)(3) of the U.S. Internal Revenue Code and corresponding provision of State law and, accordingly, is not subject to federal or state income taxes. However, rental net income from debt-financed property is subject to taxation as unrelated business income. Income taxes for such related business income totaled \$582 and \$885 for the years ending September 30, 2017 and 2016, respectively.

VALLEY OUTREACH
Notes to the Financial Statements
For the Years Ended September 30, 2017 and 2016
(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional allocation of expenses

Expenses by function have been allocated among program and supporting service classifications on the basis of direct expenses and based on the best estimates of the Organization's management.

In-kind contributions

In-kind contributions, which include food, clothing, and donated services, are recorded as unrestricted support by the Organization at the estimated fair value on the date of donation. The Organization received non-cash donations of \$1,108,059 and \$1,180,407 during the years ended September 30, 2017 and 2016, respectively. In-kind contributions are as follows:

<u>Year ended September 30, 2017</u>		<u>Year ended September 30, 2016</u>	
470,600 pounds of food valued between \$1.64 and \$1.74 per lb, net of spoilage	\$ 779,899	519,184 pounds of food valued at \$1.64 per lb, net of spoilage	\$ 851,462
60,057 clothing items valued between \$5.17 and \$5.71 per item	327,748	57,499 clothing items valued at \$5.71 per item	328,593
Other in-kind contributions	<u>412</u>	Other in-kind contributions	<u>352</u>
Total	<u>\$ 1,108,059</u>		<u>\$ 1,180,407</u>

Revenue recognition

Contributions, including unconditional promises to give, are recognized in the period received. Conditional promises are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Significant estimates include allocation of expenses to the various functional expense categories and the value of in-kind donations.

Inventory pricing method

Inventories, which include food and clothing, are stated at lower of cost (which is determined using the average cost method) or market based on average value per pound for food and average value per item for clothing. Inventory consists of the following:

	<u>September 30, 2017</u>	<u>September 30, 2016</u>
Food	\$ 28,676	\$ 37,014
Clothing	<u>92,073</u>	<u>97,983</u>
Total	<u>\$ 120,739</u>	<u>\$ 134,997</u>

VALLEY OUTREACH
Notes to the Financial Statements
For the Years Ended September 30, 2017 and 2016
(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred revenue

Deferred revenue consists of special event contributions that pertain to the following fiscal year and are conditional on the event taking place.

Prepaid expenses

Prepaid expenses reported on the Statement of Financial Position represent the amount of expenditures made in advance of when the economic benefit of the costs will be realized, and which will be expensed in future periods.

Fixed assets

Fixed assets are stated at cost when purchased. Depreciation is provided over the estimated useful lives of the assets using straight-line and accelerated methods as follows:

Building and improvements	5 to 39 years
Computers and telephones	5 to 7 years
Furniture and fixtures	7 years
Equipment	5 years
Computer software	3 years

Additions and betterments of \$1,000 or more are capitalized, while maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently. Depreciation expense was \$62,770 and \$63,804 for the years ended September 30, 2017 and 2016, respectively. A portion of this depreciation was net with rental income at September 30, 2017.

Advertising

Advertising costs are expensed as incurred. Advertising costs for the years ended September 30, 2017 and 2016 were \$226 and \$2,495, respectively.

Accrued compensated absences

Accrued compensated absences consist of accrued vacation time. Vacation time accrues to employees based on their term of employment. Vacation time pay is recorded as an expense and liability of the period earned. Employees may carry over a maximum of 80 hours of accrued vacation time from the previous year.

Subsequent events

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through January 15, 2018, the date the financial statements were issued.

2. INVESTMENTS

Interest and dividend income from savings accounts, certificates of deposits, and investments for the years ended September 30, 2017 and 2016 was \$3,576 and \$2,052 respectively.

3. PLEDGES RECEIVABLE

Pledges receivable consist of operating funds for the Emergency Fund and Food Shelf. At September 30, 2017 and 2016 pledges receivable are expected to be collected during the next year. Management has determined that the pledges receivable are fully collectible; therefore, no allowance for uncollectible accounts is considered necessary as of September 30, 2017 and 2016.

VALLEY OUTREACH
Notes to the Financial Statements
For the Years Ended September 30, 2017 and 2016
(Continued)

4. OPERATING LEASES

Copier lease

The Organization has leases for two copiers that are recorded as operating leases. Both leases are month to month leases, and require a sixty-day notice to cancel. The Organization is required to pay a minimum of \$129 per month on one lease and \$50 per month on the other.

Rent expense charged to operations under the lease and the related service fees amounted to \$2,148 and \$2,148 for the years ended September 30, 2017 and 2016, respectively.

5. DONATED SERVICES

The Organization places significant reliance on donated services by volunteers. The value of services donated by most volunteers does not meet the recognition criteria to be recorded by generally accepted accounting principles. The estimated number of volunteers who helped the Organization during the years ended September 30, 2017 and 2016 was 1,322 and 1,289, respectively.

6. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets represent operating funds available for future use by the Food Shelf/Emergency Fund programs and funds for capital improvements. Temporarily restricted net assets consist of the following:

	<u>September 30, 2017</u>	<u>September 30, 2016</u>
Ascend Program (Case Mgmt)	\$ 30,142	\$ 82,500
Food Shelf/Emergency Fund	22,143	22,812
Capital Improvements	-	37,880
St. Croix Valley Foundation Fund	<u>11,394</u>	<u>10,157</u>
Total	<u>\$ 63,679</u>	<u>\$ 153,349</u>

7. BOARD DESIGNATED FUND

In October, 2016, the Board approved the establishment of a board designated fund as an operating reserve. The purpose of the operating reserve is to build and maintain an adequate level of unrestricted net assets to support the Organization's day-to-day operations in the event of unforeseen shortfalls. The reserve may also be used for one-time, nonrecurring expenses that will build long-term capacity, such as staff development, research and development, or investment in infrastructure. The target minimum operating reserve is \$150,000 and will be calculated each year after approval of the annual budget. At September 30, 2017, the operating reserve was at \$201,660.

8. CONCENTRATION OF CREDIT RISK

The Organization maintains its cash balances in two financial institutions located in Stillwater, Minnesota and Lake Elmo, Minnesota. The balances at the financial institutions are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At various times during the year, the Organization's cash in bank balances exceeded the FDIC insured limits. Uninsured balances were \$134,277 and \$128,860 at September 30, 2017 and 2016, respectively.

VALLEY OUTREACH
Notes to the Financial Statements
For the Years Ended September 30, 2017 and 2016
(Continued)

9. INCOME TAXES

The Organization has evaluated for uncertain tax positions and management has expressed there are no uncertain tax positions as of September 30, 2017. Tax returns for the past three years remain open for examination by tax jurisdictions.

10. LINE OF CREDIT

The Organization has a \$75,000 line of credit agreement with a bank through January 15, 2018, to provide working capital. There was no outstanding balance at September 30, 2017 and 2016. The interest rate is variable at US Bank Prime Rate plus 2.00%, with a minimum interest rate of 5.00%. The interest rate at September 30, 2017 was 5.75%. The note is secured by all assets of the Organization. The note agreement requires compliance with specific terms, unless compliance is waived in writing. The Organization was in compliance with all covenants at September 30, 2017 and 2016.

11. LONG-TERM DEBT

Long-term debt consists of the following at September 30, 2017:

	2017	2016
Mortgage bearing interest at 4.75%, payable in monthly installments of \$7,500 (principal and interest). Matures May 15, 2025. Secured by the building.	\$ 1,252,509	\$ 1,281,431
Less current maturities	(31,220)	(29,775)
Total long-term debt	<u>\$ 1,221,289</u>	<u>\$ 1,251,656</u>

Future maturities of long-term debt are as follows:

2018	\$ 31,220
2019	32,736
2020	34,325
2021	35,991
2022	37,739
Thereafter	<u>1,080,498</u>
	<u>\$ 1,252,509</u>

12. OPERATING LEASE COMMITMENTS

The Organization leased to four tenants under operating leases for office space located at 1901 Curve Crest Boulevard, Stillwater, Minnesota during 2017. The terms of those leases call for base monthly payments of \$2,200 through May 31, 2018, monthly payments of \$1,105 through April 30, 2019, monthly payments of \$1,820 through October 31, 2018, and monthly payments of \$725 through October 31, 2018. In addition, the leases call for common area maintenance fees and prorated tax reimbursements. Rental income of \$119,990 and \$130,200 is reported net of related expenses and depreciation of \$115,951 and \$124,790 for the years ended September 30, 2017 and 2016, respectively.

VALLEY OUTREACH
Notes to the Financial Statements
For the Years Ended September 30, 2017 and 2016
(Continued)

12. OPERATING LEASE COMMITMENTS (CONTINUED)

The following is a schedule by years of future minimum rentals under the leases at September 30, 2017:

<u>Year Ending September 30,</u>	<u>Amount</u>
2018	\$ 99,798
2019	18,183

13. FAIR VALUE MEASUREMENTS

The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1) and the lowest priority to unobservable inputs (level 3). The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1 Fair Value Measurements

Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.

Level 2 Fair Value Measurements

Inputs to the valuation methodology include; 1) quoted prices for similar assets or liabilities in active markets; 2) quoted prices for identical or similar assets or liabilities in inactive markets; 3) inputs other than quoted prices that are observable for the asset or liability; and 4) inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specific (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Fair Value Measurement

Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

There have been no changes in the methodologies used at September 30, 2017 and 2016.

Fair values of assets measured on a recurring basis at September 30, 2017 and 2016 as follows:

	<u>Fair Value Measurements at Reporting Using</u>	
	<u>Fair Value</u>	<u>Quoted Prices in Active Markets for Identical Assets (Level 2)</u>
<u>September 30, 2017</u>		
Mutual Funds		
Index Funds - St. Croix		
Valley Foundation	\$ 11,394	\$ 11,394
<u>September 30, 2016</u>		
Mutual Funds		
Index Funds - St. Croix		
Valley Foundation	\$ 10,157	\$ 10,157

VALLEY OUTREACH
Notes to the Financial Statements
For the Years Ended September 30, 2017 and 2016
(Continued)

14. ST. CROIX VALLEY FOUNDATION

The Organization established a long-term, non-endowed fund with the St. Croix Valley Foundation (SCVF) during the fiscal year ending September 30, 2016. The Organization is entitled to an annual spendable amount which is 5% of the average past sixteen quarters' fund balance. However, upon request of ¾ of the directors of Valley Outreach, the Foundation may authorize distributions in excess of the income of the fund. At September 30, 2017, the spendable amount from the SCVF was \$406.

15. RETIREMENT PLAN

During the fiscal year ending September 30, 2016, the Organization adopted a SIMPLE retirement plan covering all employees who have received at least \$5,000 in compensation during any two prior years. Employees are eligible for employer contributions once they begin contributing to the plan. The Organization matches up to 3% of their gross pay. Employer contributions are immediately vested.

Matching expense under the plan was \$10,109 and \$9,773 for the years ending September 30, 2017 and 2016, respectively.

16. SPECIAL EVENTS

The Organization has several special events during the year to raise awareness about its activities and also raise revenue. Special events consist of the following:

	<u>September 30, 2017</u>	<u>September 30, 2016</u>
<u>Revenue:</u>		
Feed the Valley	\$ 140,750	\$ 71,089
Other	<u>5,807</u>	<u>8,181</u>
Total	<u>\$ 146,557</u>	<u>\$ 79,270</u>
<u>Expenses:</u>		
Feed the Valley	\$ 31,026	\$ 14,001
Other	<u>1,578</u>	<u>900</u>
Total	<u>\$ 32,604</u>	<u>\$ 14,901</u>
Special events total, net	<u>\$ 113,953</u>	<u>\$ 64,369</u>

Form **990**
Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

u Do not enter social security numbers on this form as it may be made public.
u Information about Form 990 and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016
Open to Public Inspection

A For the 2016 calendar year, or tax year beginning **10/01/16**, and ending **09/30/17**

B Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization

VALLEY OUTREACH

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

1911 CURVE CREST BLVD. W.

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

STILLWATER

MN 55082

F Name and address of principal officer:

TRACY MAKI

1911 CURVE CREST BLVD. W.

STILLWATER

MN 55082

D Employer identification number

41-1452973

E Telephone number

651-430-2739

G Gross receipts \$ 2,355,874

H(a) Is this a group return for subordinates? ☐ Yes ☒ No

H(b) Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. (see instructions)

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () **t** (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: **u** VALLEYOUTREACHMN.ORG

H(c) Group exemption number **u**

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other **u**

L Year of formation: 1982

M State of legal domicile: MN

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities:		
	VALLEY OUTREACH WORKS TO PROVIDE THE MOST BASIC HUMAN NEEDS - FOOD, CLOTHING, AND EMERGENCY FUNDING - TO ELIGIBLE ST. CROIX VALLEY RESIDENTS IN A WELCOMING AND NON-JUDGMENTAL MANNER THAT MAINTAINS OUR CLIENT'S DIGNITY.		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	15
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	15
	5 Total number of individuals employed in calendar year 2016 (Part V, line 2a)	5	11
	6 Total number of volunteers (estimate if necessary)	6	1322
Revenue	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	4,039
	b Net unrelated business taxable income from Form 990-T, line 34	7b	1,952
	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	2,148,288	2,222,658
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0	0
Expenses	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	2,052	570
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	-19	-18,915
	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	2,150,321	2,204,313
	14 Benefits paid to or for members (Part IX, column (A), line 4)	1,297,048	1,291,813
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0	0
	16a Professional fundraising fees (Part IX, column (A), line 11e)	485,533	607,490
	b Total fundraising expenses (Part IX, column (D), line 25) u	73,526	0
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	195,533	216,635
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	1,978,114	2,115,938
	19 Revenue less expenses. Subtract line 18 from line 12	172,207	88,375
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	2,439,909	2,528,668
	22 Net assets or fund balances. Subtract line 21 from line 20	1,369,383	1,368,627
		1,070,526	1,160,041

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date	
	LIZ SMITH		TREASURER	
Paid Preparer Use Only	Print/Type preparer's name		Preparer's signature	Date
	DAVID J. BROWN, CPA		DAVID J. BROWN, CPA	08/01/18
	Firm's name	DAVID J. BROWN, LLC	Firm's EIN	27-1365963
	Firm's address	12415 55TH ST N LAKE ELMO, MN 55042-8462	Phone no.	651-430-3635

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990** (2016)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III



1 Briefly describe the organization's mission:

VALLEY OUTREACH WORKS TO PROVIDE THE MOST BASIC HUMAN NEEDS - FOOD, CLOTHING, AND EMERGENCY FUNDING - TO ELIGIBLE ST. CROIX VALLEY RESIDENTS IN A WELCOMING AND NON-JUDGMENTAL MANNER THAT MAINTAINS OUR CLIENT'S DIGNITY.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 1,255,229 including grants of \$ 901,354) (Revenue \$)

FOOD SHELF: WE HAVE BEEN FEEDING FAMILIES THROUGH OUR FOOD SHELF SINCE 1983. WE OFFER A CHOICE MODEL, ALLOWING CLIENTS TO SHOP FOR THEIR SPECIFIC NEEDS AND FAMILY PREFERENCES. WE ALSO EMBRACE NUTRITIOUS OPTIONS, WITH AN EMPHASIS ON INCREASED AMOUNTS OF FRUITS, VEGETABLES, PROTEINS, AND WHOLE GRAINS. WE DISTRIBUTED ENOUGH FOOD FOR 649,348 MEALS IN THE LAST YEAR. ON A MONTHLY BASIS, WE SERVE ON AVERAGE 540 UNIQUE HOUSEHOLDS WITH ENOUGH FOOD FOR APPROXIMATELY 7-10 DAYS, WHICH IS ALMOST TWO TIMES THE STATE AVERAGE. ASIDE FROM A MONTHLY SHOPPING EXPERIENCE, CLIENTS MAY ALSO COME WEEKLY FOR BONUS FRIDAY, A DISTRIBUTION OF PERISHABLE DAIRY, DELI, PRODUCE AND MEAT CHOICES. WE ALSO OFFER A SNACK PACK PROGRAM FOR ELEMENTARY-AGED KIDS. SNACK PACKS CONTAIN BREAKFAST, LUNCH, AND SNACK ITEMS FOR THE WEEKEND, WHEN

4b (Code:) (Expenses \$ 402,156 including grants of \$ 331,349) (Revenue \$)

CLOTHING CLOSET: THE CLOTHING CLOSET PROVIDES CLOTHING FOR THE ENTIRE FAMILY FROM INFANTS TO ADULTS. IN 2016-17, WE GAVE 56,335 ITEMS TO CLIENTS THROUGH 1,574 VISITS. THE SELECTION OF FREE CLOTHING GIVES CLIENTS THE OPPORTUNITY TO DRESS CONFIDENTLY FOR AN INTERVIEW OR FOR THE WORKPLACE, AND TO BE WARM AND COMFORTABLE IN THE WINTER MONTHS, AS WELL AS HAVE ACCESS TO NEW SOCKS AND UNDERWEAR.

4c (Code:) (Expenses \$ 240,134 including grants of \$ 59,110) (Revenue \$)

RESOURCE ADVISING, CASE MANAGEMENT AND EMERGENCY FUND: PREVIOUSLY SEPARATE PROGRAMS, THE EMERGENCY FUND, RESOURCE ADVISING AND CASE MANAGEMENT AREAS HAVE BECOME MORE BLENDED IN THE LAST YEAR AS WE WORK TOWARDS INTEGRATED CLIENT SERVICES AND BROADER BASIC NEEDS.

DETAILED NUMBERS REPRESENTING THESE SERVICES ARE AS FOLLOWS:

EMERGENCY FUND - 186 HOUSEHOLDS REPRESENTING 556 INDIVIDUALS WERE SUPPORTED WITH FINANCIAL ASSISTANCE. THIS REPRESENTS A 22% INCREASE OVER THE PRIOR YEAR AND INCLUDES A 10% INCREASE IN THE NUMBER OF CLIENTS EXPERIENCING HOMELESSNESS.

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **u** 1,897,519

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	X	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	X	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

		Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a 9		
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b 0		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c		
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 11		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b	X	
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X	
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O	3b	X	
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b If "Yes," enter the name of the foreign country: u See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7 Organizations that may receive deductible contributions under section 170(c).			
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X	
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	X	
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		X
d If "Yes," indicate the number of Forms 8282 filed during the year	7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9 Sponsoring organizations maintaining donor advised funds.			
a Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10 Section 501(c)(7) organizations. Enter:			
a Initiation fees and capital contributions included on Part VIII, line 12	10a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b		
11 Section 501(c)(12) organizations. Enter:			
a Gross income from members or shareholders	11a		
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b		
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a		
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
a Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b		
c Enter the amount of reserves on hand	13c		
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

	1a	1b	2	3	4	5	6	7a	7b	8a	8b	9	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year	15													
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.														
b Enter the number of voting members included in line 1a, above, who are independent		15												
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?														X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?														X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?														X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?														X
6 Did the organization have members or stockholders?														X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?														X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?														X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:														
a The governing body?										X				
b Each committee with authority to act on behalf of the governing body?										X				
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O														X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	10a	10b	11a	11b	12a	12b	12c	13	14	15a	15b	16a	16b	Yes	No
10a Did the organization have local chapters, branches, or affiliates?															X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?															
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?			X												
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.															
12a Did the organization have a written conflict of interest policy? If "No," go to line 13					X										
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?					X										
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done							X								
13 Did the organization have a written whistleblower policy?							X								
14 Did the organization have a written document retention and destruction policy?							X								
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?															
a The organization's CEO, Executive Director, or top management official							X								
b Other officers or key employees of the organization															X
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).															
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?															X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?															

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed **u** MN, WI

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records: **u**
 KATERI ROUTH 1911 CURVE CREST BLVD W.
 STILLWATER MN 55082 651-430-2739

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) BRUCE HOLCOMB	2.00									
DIRECTOR	0.00	X						0	0	0
(2) JAN HALLSTROM	2.00									
PAST CHAIR	0.00	X						0	0	0
(3) KATHY SALTZMAN	5.00									
CHAIR	0.00	X		X				0	0	0
(4) MIKE PTACEK	2.00									
DIRECTOR	0.00	X						0	0	0
(5) WENDY MORTIMER	2.00									
DIRECTOR	0.00	X						0	0	0
(6) REV. HOLT BUFF GRACE	5.00									
VICE CHAIR	0.00	X		X				0	0	0
(7) TRACI THOMPSON	5.00									
SECRETARY	0.00	X		X				0	0	0
(8) LIZ SMITH	5.00									
TREASURER	0.00	X		X				0	0	0
(9) BECKY BILLINGSLEY	2.00									
DIRECTOR	0.00	X						0	0	0
(10) SUE GILLMAN	2.00									
DIRECTOR	0.00	X						0	0	0
(11) BEN KLOCKE	2.00									
DIRECTOR	0.00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) LAURA FREDERICKS	2.00									
DIRECTOR	0.00	X						0	0	0
(13) CHRIS FOSTER	2.00									
DIRECTOR	0.00	X						0	0	0
(14) PATTI OLSON	2.00									
DIRECTOR	0.00	X						0	0	0
(15) MICHAEL DOLPHIN	2.00									
DIRECTOR	0.00	X						0	0	0
(16) TRACY MAKI	40.00									
EXEC. DIRECTOR	0.00			X				82,049	0	2,461
1b Sub-total								82,049		2,461
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)								82,049		2,461

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **u** 0

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **u** 0

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a 97,345				
	b Membership dues	1b				
	c Fundraising events	1c 136,957				
	d Related organizations	1d				
	e Government grants (contributions)	1e				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 1,988,356				
	g Noncash contributions included in lines 1a-1f: \$	1,107,647				
	h Total. Add lines 1a-1f	u				
Program Service Revenue	2a	Busn. Code				
	b					
	c					
	d					
	e					
	f All other program service revenue					
	g Total. Add lines 2a-2f	u				
	Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)	u	3,576		
4 Income from investment of tax-exempt bond proceeds		u				
5 Royalties		u				
6a Gross rents		(i) Real 119,990 (ii) Personal				
b Less: rental exps.		115,951				
c Rental inc. or (loss)		4,039				
d Net rental income or (loss)		u 4,039				
7a Gross amount from sales of assets other than inventory		(i) Securities (ii) Other				
b Less: cost or other basis & sales exps.		3,006				
c Gain or (loss)		-3,006				
d Net gain or (loss)		u -3,006				
8a Gross income from fundraising events (not including \$ 136,957 of contributions reported on line 1c). See Part IV, line 18		a 9,600				
b Less: direct expenses		b 32,604				
c Net income or (loss) from fundraising events		u -23,004				
9a Gross income from gaming activities. See Part IV, line 19		a				
b Less: direct expenses		b				
c Net income or (loss) from gaming activities		u				
10a Gross sales of inventory, less returns and allowances		a				
b Less: cost of goods sold		b				
c Net income or (loss) from sales of inventory		u				
Miscellaneous Revenue		Busn. Code				
11a MISCELLANEOUS INCOME			50			50
b						
c						
d All other revenue						
e Total. Add lines 11a-11d	u		50			
12 Total revenue. See instructions.	u		2,204,313	-3,006	4,039	-19,378

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22	1,291,813	1,291,813		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	85,012	57,617	17,073	10,322
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	419,070	355,618	28,621	34,831
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	39,072	38,000	487	585
10 Payroll taxes	64,336	52,457	5,744	6,135
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	12,161		12,161	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	163		163	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	18,703	14,625	2,977	1,101
12 Advertising and promotion	226		25	201
13 Office expenses	34,686	7,040	21,943	5,703
14 Information technology	1,058		1,058	
15 Royalties				
16 Occupancy	22,906	19,172	2,291	1,443
17 Travel	2,850	471	2,379	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	3,815	1,401	2,414	
20 Interest	29,726	24,880	2,973	1,873
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	25,271	21,152	2,527	1,592
23 Insurance	8,925	3,570	5,355	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a EQUIPMENT MAINTENANCE	21,776	2,740	19,036	
b DUES AND SUBSCRIPTIONS	7,385	1,115	1,266	5,004
c TELEPHONE	7,041	559	6,482	
d BANK FEES/PAYROLL SERVICE	5,553	120	2,338	3,095
e All other expenses	14,390	5,169	7,580	1,641
25 Total functional expenses. Add lines 1 through 24e	2,115,938	1,897,519	144,893	73,526
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input checked="" type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest bearing	23,330	1	29,481
	2 Savings and temporary cash investments	554,035	2	556,868
	3 Pledges and grants receivable, net	22,812	3	22,144
	4 Accounts receivable, net		4	
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	134,997	8	120,739
	9 Prepaid expenses and deferred charges	18,993	9	23,799
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 2,059,926		
	b Less: accumulated depreciation	10b 297,201	10c 1,762,725	
	11 Investments—publicly traded securities	10,157	11	11,394
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	2,689	15	1,518
16 Total assets. Add lines 1 through 15 (must equal line 34)	2,439,909	16	2,528,668	
Liabilities	17 Accounts payable and accrued expenses	24,286	17	30,946
	18 Grants payable		18	
	19 Deferred revenue	19,937	19	30,564
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	1,281,431	23	1,252,509
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	43,729	25	54,608
	26 Total liabilities. Add lines 17 through 25	1,369,383	26	1,368,627
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	917,177	27	1,096,362
	28 Temporarily restricted net assets	153,349	28	63,679
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	1,070,526	33	1,160,041	
34 Total liabilities and net assets/fund balances	2,439,909	34	2,528,668	

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	2,204,313
2	Total expenses (must equal Part IX, column (A), line 25)	2	2,115,938
3	Revenue less expenses. Subtract line 2 from line 1	3	88,375
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,070,526
5	Net unrealized gains (losses) on investments	5	1,140
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	1,160,041

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

SCHEDULE A
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

u Attach to Form 990 or Form 990-EZ.**u** Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016**Open to Public
Inspection**

Name of the organization

VALLEY OUTREACH

Employer identification number

41-1452973

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) u	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1,738,465	1,901,347	2,264,025	2,148,288	2,222,658	10,274,783
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	1,738,465	1,901,347	2,264,025	2,148,288	2,222,658	10,274,783
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						589,441
6 Public support. Subtract line 5 from line 4.						9,685,342

Section B. Total Support

Calendar year (or fiscal year beginning in) u	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
7 Amounts from line 4	1,738,465	1,901,347	2,264,025	2,148,288	2,222,658	10,274,783
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	508	473	1,175	2,052	3,576	7,784
9 Net income from unrelated business activities, whether or not the business is regularly carried on			4,555	3,176	1,952	9,683
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	145	217			50	412
11 Total support. Add lines 7 through 10						10,292,662

12 Gross receipts from related activities, etc. (see instructions)	12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here		<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))	14	94.10 %
15 Public support percentage from 2015 Schedule A, Part II, line 14	15	92.93 %
16a 33 1/3% support test—2016. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test—2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.
If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) u	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) u	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2015 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2015 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests—2016. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33 1/3% support tests—2015. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
11a		
b A family member of a person described in (a) above?		
11b		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
1		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
1		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
2		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
3		

Section E. Type III Functionally-Integrated Supporting Organizations

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a** ☐ The organization satisfied the Activities Test. Complete line 2 below.
- b** ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.
- c** ☐ The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).

2 Activities Test. Answer (a) and (b) below.

	Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
2a		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
2b		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.		
3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4).	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year	
1	Amounts paid to supported organizations to accomplish exempt purposes		
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity		
3	Administrative expenses paid to accomplish exempt purposes of supported organizations		
4	Amounts paid to acquire exempt-use assets		
5	Qualified set-aside amounts (prior IRS approval required)		
6	Other distributions (describe in Part VI). See instructions.		
7	Total annual distributions. Add lines 1 through 6.		
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.		
9	Distributable amount for 2016 from Section C, line 6		
10	Line 8 amount divided by Line 9 amount		

Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1	Distributable amount for 2016 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2016 (reasonable cause required-explain in Part VI). See instructions.			
3	Excess distributions carryover, if any, to 2016:			
a				
b				
c	From 2013			
d	From 2014			
e	From 2015			
f	Total of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2016 distributable amount			
i	Carryover from 2011 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2016 from Section D, line 7: \$			
a	Applied to underdistributions of prior years			
b	Applied to 2016 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6	Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7	Excess distributions carryover to 2017. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a				
b	Excess from 2013			
c	Excess from 2014			
d	Excess from 2015			
e	Excess from 2016			

Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

PART II, LINE 10 - OTHER INCOME DETAIL

\$ 412

Schedule B
(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**

OMB No. 1545-0047

2016

u Attach to Form 990, Form 990-EZ, or Form 990-PF.

u Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at www.irs.gov/form990.**Name of the organization****Employer identification number**

VALLEY OUTREACH

41-1452973

Organization type (check one):**Filers of:****Section:**

Form 990 or 990-EZ

☒ 501(c)(3) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☐
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☒
- For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33
- ¹
- /
- ₃
- % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of
- (1)**
- \$5,000 or
- (2)**
- 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

- ☐
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.

- ☐
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions
- exclusively*
- for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an
- exclusively*
- religious, charitable, etc., purpose. Don't complete any of the parts unless the
- General Rule**
- applies to this organization because it received
- nonexclusively*
- religious, charitable, etc., contributions totaling \$5,000 or more during the year ► \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2016)

Name of organization VALLEY OUTREACH	Employer identification number 41-1452973
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Part I Contributors (See instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	MARGARET RIVERS FUND P.O. BOX 197 STILLWATER MN 55082	\$ 60,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	HUGH J ANDERSEN FOUNDATION 342 5TH AVENUE NO. BAYPORT MN 55003	\$ 49,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	FRED C & KATHERINE B ANDERSEN FDN P.O. BOX 80 BAYPORT MN 55003	\$ 60,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	OTTO BREMER FOUNDATION 445 MINNESOTA STREET, SUITE 2250 ST. PAUL MN 55101-2107	\$ 50,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	UNITED WAY WASHINGTON COUNTY - EAST P.O. BOX 305 STILLWATER MN 55082	\$ 97,345	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

**SCHEDULE D
(Form 990)**Department of the Treasury
Internal Revenue Service**Supplemental Financial Statements****u** Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**u** Attach to Form 990.**u** Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016**Open to Public
Inspection**

Name of the organization

VALLEY OUTREACH

Employer identification number

41-1452973

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year **u**

4 Number of states where property subject to conservation easement is located **u**

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year **u**

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year **u** \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

(ii) Assets included in Form 990, Part X

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1

b Assets included in Form 990, Part X

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange programs
e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

- c Beginning balance
d Additions during the year
e Distributions during the year
f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment **u** %
b Permanent endowment **u** %
c Temporarily restricted endowment **u** %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) unrelated organizations
(ii) related organizations

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		463,822		463,822
b Buildings		1,457,595	174,544	1,283,051
c Leasehold improvements				
d Equipment		45,291	34,462	10,829
e Other		93,218	88,195	5,023
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) u				1,762,725

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) u		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) u		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) u	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) ACCRUED PAYROLL	22,347
(3) ACCRUED ABSENCES	14,898
(4) SECURITY DEPOSITS - TENANTS	9,194
(5) ACCRUED PAYROLL TAXES	5,965
(6) SIMPLE PAYABLE	2,204
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) u	54,608

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☒

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	2,205,865
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	1,140
b	Donated services and use of facilities	2b	412
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	1,552
3	Subtract line 2e from line 1	3	2,204,313
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	2,204,313

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	2,116,350
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	412
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	412
3	Subtract line 2e from line 1	3	2,115,938
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	2,115,938

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X - FIN 48 FOOTNOTE

THE ORGANIZATION IS EXEMPT FROM INCOME TAXES UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE. MANAGEMENT HAS DETERMINED THAT THE ORGANIZATION DOES NOT HAVE ANY UNCERTAIN TAX POSITIONS AND ASSOCIATED UNRECOGNIZED BENEFITS THAT MATERIALLY IMPACT THE FINANCIAL STATEMENTS OR RELATED DISCLOSURES. TAX RETURNS FOR THE PAST THREE YEARS REMAIN OPEN FOR EXAMINATION.

Part XIII	Supplemental Information <i>(continued)</i>
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SCHEDULE G
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

U Attach to Form 990 or Form 990-EZ.

U Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

Open to Public
Inspection

Name of the organization

VALLEY OUTREACH

Employer identification number

41-1452973

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17.
Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a ☐ Mail solicitations

b ☐ Internet and email solicitations

c ☐ Phone solicitations

d ☐ In-person solicitations
- e ☐ Solicitation of non-government grants

f ☐ Solicitation of government grants

g ☐ Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☐ No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		<u>FEED THE VALLEY</u> (event type)	<u>OTHER</u> (event type)	<u>NONE</u> (total number)	(add col. (a) through col. (c))
Revenue	1 Gross receipts	135,170	11,387		146,557
	2 Less: Contributions	125,570	11,387		136,957
	3 Gross income (line 1 minus line 2)	9,600			9,600
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs	4,841			4,841
	7 Food and beverages	12,450	900		13,350
	8 Entertainment	2,250			2,250
	9 Other direct expenses	11,485	678		12,163
	10 Direct expense summary. Add lines 4 through 9 in column (d)				32,604
	11 Net income summary. Subtract line 10 from line 3, column (d)				-23,004

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
	2 Cash prizes				
Direct Expenses	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	
	7 Direct expense summary. Add lines 2 through 5 in column (d)				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities: _____
a Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No
b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ☐ Yes ☐ No
b If "Yes," explain: _____

- 11** Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No
- 12** Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No
- 13** Indicate the percentage of gaming activity conducted in:
- | | | |
|--------------------------------------|------------|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |
- 14** Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name **u**

Address **u**

- 15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No
- b** If "Yes," enter the amount of gaming revenue received by the organization **u** \$ and the amount of gaming revenue retained by the third party **u** \$
- c** If "Yes," enter name and address of the third party:

Name **u**

Address **u**

16 Gaming manager information:

Name **u**

Gaming manager compensation **u** \$

Description of services provided **u**

☐ Director/officer ☐ Employee ☐ Independent contractor

17 Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No
- b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year **u** \$

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information.
See instructions

**SCHEDULE I
(Form 990)**Department of the Treasury
Internal Revenue Service**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.
u Attach to Form 990.**u Information about Schedule I (Form 990) and its instructions is at *www.irs.gov/form990*.**

OMB No. 1545-0047

2016**Open to Public
Inspection**

Name of the organization

VALLEY OUTREACH

Employer identification number

41-1452973

Part I General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☒ Yes ☐ No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non- cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							
(8)							
(9)							

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table **u**
- 3 Enter total number of other organizations listed in the line 1 table **u**

For Paperwork Reduction Act Notice, see the Instructions for Form 990.**Schedule I (Form 990) (2016)**

Part III Grants and Other Assistance to Domestic Individuals. Complete if the organization answered "Yes" on Form 990, Part IV, line 22.

Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
1 EMERGENCY ASSISTANCE	556	59,110			
2 FOOD	4239		901,354	FMV	FOOD
3 CLOTHING	1758		331,349	FMV	CLOTHING
4					
5					
6					
7					

Part IV Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PART IV - ADDITIONAL INFORMATION

THE ORGANIZATION DISTRIBUTES FOOD AND CLOTHING TO CLIENTS BASED ON LOCAL RESIDENCY AND ALLOWED FREQUENCY REQUIREMENTS. THE ORGANIZATION ALSO OFFERS EMERGENCY FINANCIAL ASSISTANCE DIRECTLY TO BILL COLLECTORS ON BEHALF OF CLIENTS BASED ON LOCAL RESIDENCY AND ALLOWED FREQUENCY REQUIREMENTS.

**SCHEDULE M
(Form 990)**Department of the Treasury
Internal Revenue Service

Name of the organization

Noncash Contributions**u** Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.**u** Attach to Form 990.**u** Information about Schedule M (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016**Open To Public
Inspection**

Employer identification number

41-1452973

VALLEY OUTREACH

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art — Works of art				
2 Art — Historical treasures				
3 Art — Fractional interests				
4 Books and publications				
5 Clothing and household goods	X		327,748	FAIR VALUE PER ITEM
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities — Publicly traded				
10 Securities — Closely held stock ..				
11 Securities — Partnership, LLC, or trust interests				
12 Securities — Miscellaneous				
13 Qualified conservation contribution — Historic structures				
14 Qualified conservation contribution — Other				
15 Real estate — Residential				
16 Real estate — Commercial				
17 Real estate — Other				
18 Collectibles				
19 Food inventory	X	470600	779,899	FAIR VALUE PER POUND
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other u (.....				
26 Other u (.....				
27 Other u (.....				
28 Other u (.....				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29

30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least three years from the date of the initial contribution, and which isn't required to be used for exempt purposes for the entire holding period?

Yes No

30a		X

b If "Yes," describe the arrangement in Part II.

31 Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?

31		X
----	--	---

32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?

32a		X
-----	--	---

b If "Yes," describe in Part II.

33 If the organization didn't report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.

Part II	Supplemental Information. Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.
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SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

u Attach to Form 990 or 990-EZ.

u Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

**Open to Public
Inspection**

Name of the organization

VALLEY OUTREACH

Employer identification number

41-1452973

FORM 990, PART III, LINE 4A - FIRST ACCOMPLISHMENT

CHILDREN DO NOT HAVE ACCESS TO FREE OR REDUCED MEALS AT SCHOOL. OTHER FOOD
SUPPORT PROGRAMS INCLUDE MOBILE CHOICE, HOME DELIVERY FOR CLIENTS WITH
LIMITED MOBILITY AND TWO, SEASONAL PRODUCE DISTRIBUTIONS AT OFF-SITE
LOCATIONS IN BAYPORT AND LAKE ELMO.

FORM 990, PART III, LINE 4C - THIRD ACCOMPLISHMENT

WE SUPPORT THOSE FACING FINANCIAL ADVERSITY BY PROVIDING FUNDS FOR RENTAL
AND MORTGAGE EXPENSES, HEAT AND UTILITY COSTS AND CAR REPAIR THAT MAINTAINS
RELIABLE TRANSPORTATION TO WORK. SUPPORT FROM THE EMERGENCY FUND CREATES
STABILITY FOR CLIENTS.

RESOURCE ADVISING - SUPPORTED 3,679 INDIVIDUALS (TOTAL NUMBER IN HOUSEHOLD
IMPACTED) THROUGH 1,617 REFERRALS TO OTHER SOCIAL SERVICES OR AVAILABLE
RESOURCES SUCH AS HEALTH INSURANCE, SNAP BENEFITS, LEGAL ADVICE, DENTAL
CARE AND TAX PREPARATION, AMONG OTHER THINGS.

CASE MANAGEMENT - LICENSED SOCIAL WORKERS SUPPORTED A MONTHLY AVERAGE OF 30
HOUSEHOLDS WITH MORE INTENSIVE CASE MANAGEMENT. CASE MANAGEMENT IS NOT
ONE-SIZE-FITS ALL AND REQUIRES HIGHLY PERSONALIZED APPROACHES AND PLANS,
DEPENDENT UPON CLIENT NEEDS AND GOALS.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990
A DRAFT OF THE 990 IS PROVIDED TO THE MEMBERS OF THE FINANCE COMMITTEE,
AUDIT COMMITTEE, AND BOARD OF DIRECTORS, INCLUDING THE TREASURER AND

Name of the organization	Employer identification number
VALLEY OUTREACH	41-1452973

EXECUTIVE DIRECTOR. THE TREASURER AND EXECUTIVE DIRECTOR HAVE THE
 AUTHORITY OF THE BOARD OF DIRECTORS TO APPROVE AND FILE THE 990.

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY
 EACH BOARD MEMBER COMPLETES AND SIGNS A CONFLICT OF INTEREST REPORTING FORM
 ON AN ANNUAL BASIS.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL
 THE BOARD OF DIRECTORS SETS COMPENSATION AND BENEFITS FOR THE EXECUTIVE
 DIRECTOR USING CURRENT, RELEVANT COMPENSATION COMPARISON DATA FROM
 COMPARABLE NONPROFIT ORGANIZATIONS AND FOR EXECUTIVE DIRECTORS WITH
 COMPARABLE QUALIFICATIONS.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION
 THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF INTEREST
 POLICY, AND FINANCIAL STATEMENTS AVAILABLE TO THE PUBLIC UPON REQUEST.

Filing Instructions

Valley Outreach

Exempt Organization Business Tax Return

Taxable Year Ended September 30, 2017

Date Due: AS SOON AS POSSIBLE

Remittance: None is required. Your Form 990-T for the tax year ended 9/30/17 shows a total overpayment of \$707, which is to be refunded in its entirety.

Mail To: Department of the Treasury
Internal Revenue Service Center
Ogden, UT 84201-0027

If a private delivery service is used, mail to:
OSPC
1973 Rulon White Blvd.
Ogden, UT 84201-1000

Signature: The return should be signed and dated on Page 2 by an officer representing the organization.

Form **990-T**Department of the Treasury
Internal Revenue Service**Exempt Organization Business Income Tax Return**
(and proxy tax under section 6033(e))For calendar year 2016 or other tax year beginning 10/01/16, and ending 09/30/17**u** Information about Form 990-T and its instructions is available at www.irs.gov/form990t.**u** Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

OMB No. 1545-0687

2016Open to Public Inspection for
501(c)(3) Organizations Only**A** ☐ Check box if
address changed**B** Exempt under section☒ 501(c)(3)☐ 408(e) ☐ 220(e)☐ 408A ☐ 530(a)☐ 529(a)**C** Book value of all assets
at end of year2,528,668**Print
or
Type**Name of organization (☐ Check box if name changed and see instructions.)VALLEY OUTREACH

Number, street, and room or suite no. If a P.O. box, see instructions.

1911 CURVE CREST BLVD. W.

City or town, state or province, country, and ZIP or foreign postal code

STILLWATER MN 55082**D** Employer identification number
(Employees' trust, see instructions.)41-1452973**E** Unrelated business activity codes
(See instructions.)531120**F** Group exemption number (See instructions.) **u****G** Check organization type **u** ☒ 501(c) corporation ☐ 501(c) trust ☐ 401(a) trust ☐ Other trust**H** Describe the organization's primary unrelated business activity.**u** RENTAL INCOME**I** During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidary controlled group? **u** ☐ Yes ☒ No
If "Yes," enter the name and identifying number of the parent corporation.**J** The books are in care of **u** KATERI ROUTHTelephone number **u** 651-430-2739**Part I Unrelated Trade or Business Income**

	(A) Income	(B) Expenses	(C) Net
1a Gross receipts or sales			
b Less returns and allowances			
c Balance u	1c		
2 Cost of goods sold (Schedule A, line 7)	2		
3 Gross profit. Subtract line 2 from line 1c	3		
4a Capital gain net income (attach Schedule D)	4a		
b Net gain (loss) (Form 4797, Part II, line 17) (attach Form 4797)	4b		
c Capital loss deduction for trusts	4c		
5 Income (loss) from partnerships and S corporations (attach statement)	5		
6 Rent income (Schedule C)	6		
7 Unrelated debt-financed income (Schedule E)	7	87,689	84,737
8 Interest, annuities, royalties, and rents from controlled organizations (Schedule F)	8		
9 Investment income of a section 501(c)(7), (9), or (17) organization (Schedule G)	9		
10 Exploited exempt activity income (Schedule I)	10		
11 Advertising income (Schedule J)	11		
12 Other income (See instructions; attach schedule)	12		
13 Total. Combine lines 3 through 12	13	87,689	84,737
			2,952

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions.) (Except for contributions, deductions must be directly connected with the unrelated business income.)

14 Compensation of officers, directors, and trustees (Schedule K)	14	
15 Salaries and wages	15	
16 Repairs and maintenance	16	
17 Bad debts	17	
18 Interest (attach schedule)	18	
19 Taxes and licenses	19	
20 Charitable contributions (See instructions for limitation rules)	20	
21 Depreciation (attach Form 4562)	21	37,498
22 Less depreciation claimed on Schedule A and elsewhere on return	22a	37,498
23 Depletion	23	
24 Contributions to deferred compensation plans	24	
25 Employee benefit programs	25	
26 Excess exempt expenses (Schedule I)	26	
27 Excess readership costs (Schedule J)	27	
28 Other deductions (attach schedule)	28	
29 Total deductions. Add lines 14 through 28	29	
30 Unrelated business taxable income before net operating loss deduction. Subtract line 29 from line 13	30	2,952
31 Net operating loss deduction (limited to the amount on line 30)	31	
32 Unrelated business taxable income before specific deduction. Subtract line 31 from line 30	32	2,952
33 Specific deduction (Generally \$1,000, but see line 33 instructions for exceptions)	33	1,000
34 Unrelated business taxable income. Subtract line 33 from line 32. If line 33 is greater than line 32, enter the smaller of zero or line 32	34	1,952

Part III Tax Computation

35 Organizations Taxable as Corporations. See instructions for tax computation. Controlled group members (sections 1561 and 1563) check here <input type="checkbox"/> See instructions and:		
a Enter your share of the \$50,000, \$25,000, and \$9,925,000 taxable income brackets (in that order): (1) \$ (2) \$ (3) \$		
b Enter organization's share of: (1) Additional 5% tax (not more than \$11,750) \$ (2) Additional 3% tax (not more than \$100,000) \$		
c Income tax on the amount on line 34	35c	293
36 Trusts Taxable at Trust Rates. See instructions for tax computation. Income tax on the amount on line 34 from: <input type="checkbox"/> Tax rate schedule or <input type="checkbox"/> Schedule D (Form 1041)	36	
37 Proxy tax. See instructions	37	
38 Alternative minimum tax	38	
39 Tax on Non-Compliant Facility Income. See instructions	39	
40 Total. Add lines 37, 38 and 39 to line 35c or 36, whichever applies	40	293

Part IV Tax and Payments

41a Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116)	41a		
b Other credits (see instructions)	41b		
c General business credit. Attach Form 3800 (see instructions)	41c		
d Credit for prior year minimum tax (attach Form 8801 or 8827)	41d		
e Total credits. Add lines 41a through 41d	41e		
42 Subtract line 41e from line 40	42		293
43 Other taxes. Check if from: <input type="checkbox"/> Form 4255 <input type="checkbox"/> Form 8611 <input type="checkbox"/> Form 8697 <input type="checkbox"/> Form 8866 <input type="checkbox"/> Other (att. sch.)	43		
44 Total tax. Add lines 42 and 43	44		293
45a Payments: A 2015 overpayment credited to 2016	45a		
b 2016 estimated tax payments	45b	1,000	
c Tax deposited with Form 8868	45c		
d Foreign organizations: Tax paid or withheld at source (see instructions)	45d		
e Backup withholding (see instructions)	45e		
f Credit for small employer health insurance premiums (Attach Form 8941)	45f		
g Other credits and payments: <input type="checkbox"/> Form 2439 <input type="checkbox"/> Form 4136 <input type="checkbox"/> Other Total u	45g		
46 Total payments. Add lines 45a through 45g	46		1,000
47 Estimated tax penalty (see instructions). Check if Form 2220 is attached u <input type="checkbox"/>	47		
48 Tax due. If line 46 is less than the total of lines 44 and 47, enter amount owed u	48		
49 Overpayment. If line 46 is larger than the total of lines 44 and 47, enter amount overpaid u	49		707
50 Enter the amount of line 49 you want: Credited to 2017 estimated tax u Refunded u	50		707

Part V Statements Regarding Certain Activities and Other Information (see instructions)

51 At any time during the 2016 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If YES, the organization may have to file FinCEN Form 114, Report of Foreign Bank and Financial Accounts. If YES, enter the name of the foreign country here u	Yes	No
		X
52 During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If YES, see instructions for other forms the organization may have to file.		X
53 Enter the amount of tax-exempt interest received or accrued during the tax year u \$		

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

u **TREASURER**

Signature of officer

Date

Title

May the IRS discuss this return with the preparer shown below (see instructions)?

☒ Yes ☐ No

Paid Preparer Use Only	Print/Type preparer's name DAVID J. BROWN, CPA	Preparer's signature DAVID J. BROWN, CPA	Date 08/01/18	Check <input checked="" type="checkbox"/> if self-employed	PTIN P00390941
	Firm's name } DAVID J. BROWN, LLC	Firm's EIN } 27-1365963			
	Firm's address } LAKE ELMO, MN 55042-8462	Phone no. } 651-430-3635			

Form 990-T (2016)

Schedule A – Cost of Goods Sold. Enter method of inventory valuation **u**

1	Inventory at beginning of year	1		6	Inventory at end of year	6	
2	Purchases	2		7	Cost of goods sold. Subtract line 6 from line 5. Enter here and in Part I, line 2	7	
3	Cost of labor	3					
4a	Additional sec. 263A costs (attach schedule)	4a					
b	Other costs (attach schedule)	4b					
5	Total. Add lines 1 through 4b	5			Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization?	Yes	No

Schedule C – Rent Income (From Real Property and Personal Property Leased With Real Property)

(see instructions)

1. Description of property		
(1) N/A		
(2)		
(3)		
(4)		
2. Rent received or accrued		
(a) From personal property (if the percentage of rent for personal property is more than 10% but not more than 50%)	(b) From real and personal property (if the percentage of rent for personal property exceeds 50% or if the rent is based on profit or income)	3(a) Deductions directly connected with the income in columns 2(a) and 2(b) (attach schedule)
(1)		
(2)		
(3)		
(4)		
Total	Total	(b) Total deductions. Enter here and on page 1, Part I, line 6, column (B) u
(c) Total income. Add totals of columns 2(a) and 2(b). Enter here and on page 1, Part I, line 6, column (A) u		

Schedule E – Unrelated Debt-Financed Income (see instructions)

1. Description of debt-financed property		2. Gross income from or allocable to debt-financed property	3. Deductions directly connected with or allocable to debt-financed property	
			STMT 1	STMT 2
			(a) Straight line depreciation (attach schedule)	(b) Other deductions (attach schedule)
(1)	RENTAL INCOME	119,990	37,498	78,453
(2)				
(3)				
(4)				
4. Amount of average acquisition debt on or allocable to debt-financed property (attach schedule)	5. Average adjusted basis of or allocable to debt-financed property (attach schedule)	6. Column 4 divided by column 5	7. Gross income reportable (column 2 x column 6)	8. Allocable deductions (column 6 x total of columns 3(a) and 3(b))
(1)	646,540	884,735	73.08 %	87,689
(2)			%	
(3)			%	
(4)			%	
SEE STATEMENT 3 SEE STATEMENT 4			Enter here and on page 1, Part I, line 7, column (A).	Enter here and on page 1, Part I, line 7, column (B).
Totals u			87,689	84,737
Total dividends-received deductions included in column 8 u				

Schedule F – Interest, Annuities, Royalties, and Rents From Controlled Organizations (see instructions)

1. Name of controlled organization	2. Employer identification number	Exempt Controlled Organizations			
		3. Net unrelated income (loss) (see instructions)	4. Total of specified payments made	5. Part of column 4 that is included in the controlling organization's gross inc.	6. Deductions directly connected with income in column 5
(1) N/A					
(2)					
(3)					
(4)					

Nonexempt Controlled Organizations

7. Taxable Income	8. Net unrelated income (loss) (see instructions)	9. Total of specified payments made	10. Part of column 9 that is included in the controlling organization's gross income	11. Deductions directly connected with income in column 10
(1)				
(2)				
(3)				
(4)				
			Add columns 5 and 10. Enter here and on page 1, Part I, line 8, column (A).	Add columns 6 and 11. Enter here and on page 1, Part I, line 8, column (B).
Totals			u	

Schedule G – Investment Income of a Section 501(c)(7), (9), or (17) Organization (see instructions)

1. Description of income	2. Amount of income	3. Deductions directly connected (attach schedule)	4. Set-asides (attach schedule)	5. Total deductions and set-asides (col. 3 plus col.4)
(1) N/A				
(2)				
(3)				
(4)				
	Enter here and on page 1, Part I, line 9, column (A).			Enter here and on page 1, Part I, line 9, column (B).
Totals	u			

Schedule I – Exploited Exempt Activity Income, Other Than Advertising Income (see instructions)

1. Description of exploited activity	2. Gross unrelated business income from trade or business	3. Expenses directly connected with production of unrelated business income	4. Net income (loss) from unrelated trade or business (column 2 minus column 3). If a gain, compute cols. 5 through 7.	5. Gross income from activity that is not unrelated business income	6. Expenses attributable to column 5	7. Excess exempt expenses (column 6 minus column 5, but not more than column 4).
(1) N/A						
(2)						
(3)						
(4)						
	Enter here and on page 1, Part I, line 10, col. (A).	Enter here and on page 1, Part I, line 10, col. (B).				Enter here and on page 1, Part II, line 26.
Totals	u					

Schedule J – Advertising Income (see instructions)**Part I Income From Periodicals Reported on a Consolidated Basis**

1. Name of periodical	2. Gross advertising income	3. Direct advertising costs	4. Advertising gain or (loss) (col. 2 minus col. 3). If a gain, compute cols. 5 through 7.	5. Circulation income	6. Readership costs	7. Excess readership costs (column 6 minus column 5, but not more than column 4).
(1) N/A						
(2)						
(3)						
(4)						
Totals (carry to Part II, line (5)) ...	u					

Part II **Income From Periodicals Reported on a Separate Basis** (For each periodical listed in Part II, fill in columns 2 through 7 on a line-by-line basis.)

1. Name of periodical	2. Gross advertising income	3. Direct advertising costs	4. Advertising gain or (loss) (col. 2 minus col. 3). If a gain, compute cols. 5 through 7.	5. Circulation income	6. Readership costs	7. Excess readership costs (column 6 minus column 5, but not more than column 4).
(1) N/A						
(2)						
(3)						
(4)						
Totals from Part I	u					
	Enter here and on page 1, Part I, line 11, col. (A).	Enter here and on page 1, Part I, line 11, col. (B).				Enter here and on page 1, Part II, line 27.
Totals, Part II (lines 1-5)	u					

Schedule K – Compensation of Officers, Directors, and Trustees (see instructions)

1. Name	2. Title	3. Percent of time devoted to business	4. Compensation attributable to unrelated business
(1) N/A		%	
(2)		%	
(3)		%	
(4)		%	
Total. Enter here and on page 1, Part II, line 14		u	

Federal Statements**Statement 1 - Form 990-T, Schedule E, Column 3a - Straight Line Depreciation**

Description	Deduction
RENTAL INCOME	
INVESTMENT DEPR	37,498
TOTAL	37,498

Statement 2 - Form 990-T, Schedule E, Column 3b - Other Deductions

Description	Deduction
RENTAL INCOME	
INTEREST	31,352
INSURANCE	4,193
REPAIRS	2,903
TAXES	25,117
UTILITIES	6,369
SNOW AND LAWN CARE	1,555
MGMT OVERHEAD	6,671
MN UBIT	289
MISC EXPENSE	4
TOTAL	78,453

Statement 3 - Form 990-T, Schedule E, Column 4 - Average Acquisition Debt

Description	Deduction
RENTAL INCOME	
SUM OF DEBT OUTSTANDING AT FIRST OF EACH MONTH	7,758,475
DIVIDED BY TOTAL NUMBER OF MONTHS PROPERTY HELD	12
AVERAGE ACQUISITION DEBT	646,540

Statement 4 - Form 990-T, Schedule E, Column 5 - Average Adjusted Basis

Description	Deduction
RENTAL INCOME	
ADJUSTED BASIS ON FIRST DAY PROPERTY WAS HELD	952,402
ADJUSTED BASIS ON LAST DAY PROPERTY WAS HELD	817,068
	1,769,470
DIVIDED BY 2	2
AVERAGE ADJUSTED BASIS	884,735

Form **4562**Department of the Treasury
Internal Revenue Service (99)**Depreciation and Amortization**
(Including Information on Listed Property)

u Attach to your tax return.

u Information about Form 4562 and its separate instructions is at www.irs.gov/form4562.

OMB No. 1545-0172

2016Attachment
Sequence No. **179**

Name(s) shown on return

VALLEY OUTREACH

Identifying number

41-1452973

Business or activity to which this form relates

INDIRECT DEPRECIATION

Part I Election To Expense Certain Property Under Section 179**Note:** If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	500,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,010,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2015 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2017. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.**Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property.) (See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	62,775

Part III MACRS Depreciation (Don't include listed property.) (See instructions.)**Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2016	17	0
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here <input checked="" type="checkbox"/> u		

Section B—Assets Placed in Service During 2016 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2016 Tax Year Using the Alternative Depreciation System

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	62,775
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form **4562** (2016)

Form 990	Two Year Comparison Report		2015 & 2016
For calendar year 2016, or tax year beginning <u>10/01/16</u> , ending <u>09/30/17</u>			
Name VALLEY OUTREACH		Taxpayer Identification Number 41-1452973	

		2015	2016	Differences
Revenue	1. Contributions, gifts, grants	1. 2,148,288	2,222,658	74,370
	2. Membership dues and assessments	2.		
	3. Government contributions and grants	3.		
	4. Program service revenue	4.		
	5. Investment income	5. 2,052	3,576	1,524
	6. Proceeds from tax exempt bonds	6.		
	7. Net gain or (loss) from sale of assets other than inventory	7.	-3,006	-3,006
	8. Net income or (loss) from fundraising events	8. -5,429	-23,004	-17,575
	9. Net income or (loss) from gaming	9.		
	10. Net gain or (loss) on sales of inventory	10.		
	11. Other revenue	11. 5,410	4,089	-1,321
	12. Total revenue. Add lines 1 through 11	12. 2,150,321	2,204,313	53,992
Expenses	13. Grants and similar amounts paid	13. 1,297,048	1,291,813	-5,235
	14. Benefits paid to or for members	14.		
	15. Compensation of officers, directors, trustees, etc.	15. 80,993	85,012	4,019
	16. Salaries, other compensation, and employee benefits	16. 404,540	522,478	117,938
	17. Professional fundraising fees	17.		
	18. Other professional fees	18. 17,719	31,027	13,308
	19. Occupancy, rent, utilities, and maintenance	19. 25,423	22,906	-2,517
	20. Depreciation and Depletion	20. 26,399	25,271	-1,128
	21. Other expenses	21. 125,992	137,431	11,439
	22. Total expenses. Add lines 13 through 21	22. 1,978,114	2,115,938	137,824
	23. Excess or (Deficit). Subtract line 22 from line 12	23. 172,207	88,375	-83,832
	Other Information	24. Total exempt revenue	24. 2,150,321	2,204,313
25. Total unrelated revenue		25. 5,410	4,039	-1,371
26. Total excludable revenue		26. -3,377	-22,384	-19,007
27. Total assets		27. 2,439,909	2,528,668	88,759
28. Total liabilities		28. 1,369,383	1,368,627	-756
29. Retained earnings		29. 1,070,526	1,160,041	89,515
30. Number of voting members of governing body		30. 14	15	
31. Number of independent voting members of governing body		31. 14	15	
32. Number of employees	32. 9	11		
33. Number of volunteers	33. 1289	1322		

Form 990T		Two Year Comparison Report		2015 & 2016	
Name		For calendar year 2016, or tax year beginning 10/01/16, ending 09/30/17		Taxpayer Identification Number	
VALLEY OUTREACH				41-1452973	
		2015	2016	Differences	
Revenue	1. Gross profit/loss on business activities	1.			
	2. Capital gains/losses	2.			
	3. Income/loss from partnerships and S corporations	3.			
	4. Rental income (net of expense)	4.			
	5. Unrelated debt-financed income (net of expense)	5.	4,176	2,952	-1,224
	6. Interest, and other income from controlled organizations (net of expense)	6.			
	7. Investment income of specific organizations (net of expense)	7.			
	8. Exploited exempt activity income (net of expense)	8.			
	9. Advertising income (net of expense)	9.			
	10. Other income	10.			
	11. Total trade or business income. Combine lines 1 through 10	11.	4,176	2,952	-1,224
Expenses	12. Compensation of officers, directors, and trustees	12.			
	13. Other salaries and wages	13.			
	14. Repairs and maintenance	14.			
	15. Bad debts	15.			
	16. Interest	16.			
	17. Taxes and licenses	17.			
	18. Charitable contributions	18.			
	19. Depreciation and Depletion	19.			
	20. Contributions to deferred compensation plans	20.			
	21. Employee benefit programs	21.			
	22. Other deductions	22.			
23. Total deductions. Add lines 12 through 22	23.				
24. Taxable income before NOL. Subtract line 23 from 11	24.	4,176	2,952	-1,224	
25. Net operating loss deduction	25.				
26. Specific deduction	26.	1,000	1,000		
27. Unrelated business taxable income.	27.	3,176	1,952	-1,224	
Tax & Credits	28. Income tax (corporate or trust)	28.	476	293	-183
	29. Proxy tax	29.			
	30. Alternative minimum tax	30.			
	31. Total taxes	31.	476	293	-183
	32. Other credits	32.			
	33. General business credit	33.			
	34. Credit for prior year minimum tax	34.			
	35. Total credits	35.			
	36. Net tax after credits	36.	476	293	-183
	37. Recapture taxes	37.			
	38. Total Taxes	38.	476	293	-183
Due/Refund	39. Prior year overpayment and estimated tax payments	39.	2,374	1,000	-1,374
	40. Payment made with extension	40.			
	41. Backup withholding and foreign withholding	41.			
	42. Other payments	42.			
	43. Total payments	43.	2,374	1,000	-1,374
	44. Balance due/(Overpayment)	44.	-1,898	-707	1,191
	45. Overpayment applied to next year	45.	500		-500
	46. Penalties	46.			
	47. Total due/(Refund)	47.	-1,398	-707	691

Federal Statements**Taxable Interest on Investments**

<u>Description</u>		<u>Amount</u>	<u>Unrelated Business Code</u>	<u>Exclusion Code</u>	<u>Postal Code</u>	<u>Acquired after 6/30/75</u>	<u>US Obs (\$ or %)</u>
		\$ 3,576		14			
TOTAL		\$ 3,576					

Federal Statements**Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)**

Description	Total Expenses	Program Service	Management & General	Fund Raising
PROFESSIONAL FEES - COMPUTER	\$ 1,229	\$	\$ 1,229	\$
PROFESSIONAL FEES - CONSULT	9,750	8,160	975	615
CLEANING FEES	7,724	6,465	773	486
TOTAL	<u>\$ 18,703</u>	<u>\$ 14,625</u>	<u>\$ 2,977</u>	<u>\$ 1,101</u>

Form 990, Part IX, Line 24e - All Other Expenses

Description	Total Expenses	Program Service	Management & General	Fund Raising
FACILITY REPAIR/MAINT.	\$ 3,872	\$ 3,241	\$ 387	\$ 244
VOLUNTEER RECOGNITION	3,837	10	3,802	25
MEALS AND ENTERTAINMENT	3,758		2,818	940
SNOW AND LAWN CARE	1,396	1,168	140	88
MISCELLANEOUS	890	750	140	
FUNDRAISING	344			344
TAXES	293		293	
TOTAL	<u>\$ 14,390</u>	<u>\$ 5,169</u>	<u>\$ 7,580</u>	<u>\$ 1,641</u>

Federal Statements**Feed the Valley Event****Other Direct Fundraising or Gaming Expenses**

<u>Description</u>	<u>Amount</u>
	\$ <u>11,485</u>
TOTAL	\$ <u><u>11,485</u></u>

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Erica & Pete Oesterreich
Sandra Hahn Ohs & Robert Ohs
Paula and Sean O'Loughlin
Kevin and Noreen Olson
Kristine & Mark Olson
Stacy and Michael Olson
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Lois Oneill
Julie and Michael OShaughnessy
Mary and Allen Oswald
Mia Otsuka
James & Christine Otto
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Lynn Pagliarini
Sally Pahr
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Kathy & Larry Panciera
Darlene Parent
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Michelle Pearson
Nancy and Ken Pederson
Jeffrey Pederson
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Elaine & James Pederson
Bradley & Hope Pederson
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Naomi Pesky
Rebecca Peters
Robert & Alice Peters
Laura & Mark Peters
Linda Petersen
Lois Peterson
Kathi Peterson
Joan Peterson
Sharon Peterson
Dale Peterson
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Linden & Wilma Terwilliger
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Lake Elmo Inn
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St. Paul Lutheran Church - Women's Unit
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Andree and Stephen Alexander	In Memory of Ernie Dielentheis
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Anonymous	In Honor of Clara Berman's 90th Birthday
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Randall & Dianne Bach	In Memory of Ernie Dielentheis
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Clara Behrman	In Honor of Clara Berman's 90th Birthday
Irene Berg	In Memory of Ernie Dielentheis
Irene Berg	In Memory of David Linner
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Bruce Beutel	In Memory of Richard Arndt
Bruce Beutel	In Memory of Harold Arndt
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Laura Brandt	In Memory of Neil Amlee
June Brochman	In Memory of Henry Brochman
June Brochman	In Memory of Ernie Dielentheis
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Jon Burke	In Memory of Richard Arndt
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Rev. Charles & Florence Claus	In Memory of Ernie Dielentheis
Howard & Carol Costello	In Memory of Ronald Gorke
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Delbert & Shari M Sailer	In Honor of Bill and Carol Straka's 50th Wedding Anniversary
Donna Dielentheis	In Memory of Jim Sterry
Donna Dielentheis	In Memory of Ernie Dielentheis
Henri & Mary Jo Drews	In Memory of John W Slaughter
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Anne Farnham	In Memory of Jim Sterry
Litton and Anne Field	In Memory of Jane Rollwagen
First State Bank & Trust	In Memory of Jane Rollwagen
AnneMarie Fosburgh	In Memory of Ronald Gorke
Elaine Frederickson	In Memory of Ernie Dielentheis
Mary Gillespie	In Memory of Ronald Gorke
Deborah and Tim Gillis	In Memory of Randy Gibson
Mary Goers	In Memory of Robert Halverson
Carol Gorke	In Memory of Ronald Gorke
Robert Gorke	In Memory of Ronald Gorke
Amy & Buff Grace	In Memory of Ernie Dielentheis
Sand Creek Group	In Memory of Jane Rollwagen
Daniel & Linda Harder	In Memory of Lynn Joseph Johnson
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Jo Harrison	In Memory of Daniel Corcoran

Daniel & Carol Hegman
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Beverly Heuer
Iona Holsten
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Florence Olson
Florence Olson
Florence Olson
Florence Olson
Florence Olson
Florence Olson
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Lois Peterson
Sharon Peterson
Jeff & Mary Ranta
John & Valerie Richards
Dale & Marilyn Richert
Diane & Bruce Rollie

In Memory of Ronald Gorke
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Honor of Selena Freimark and Pete Erickson's Wedding
In Memory of Jane Rollwagen
In Memory of Jane Rollwagen
In Memory of Jane Rollwagen
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Memory of Jean Monnem
In Memory of Jane Rollwagen
In Honor of Selena Freimark and Pete Erickson's Wedding
In Memory of Jane Rollwagen
In Memory of Gerald Willet
In honor of guests Karen Markowitz, Candi McCausland, Dick Bennett, David Mickelson, Ira Frank, Stephanie Adams and Sarah Andersen
In Memory of Ernie Dielentheis
In Memory of Mabel Linquist
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Memory of Mary Rose Ettinger
In Memory of Jane Rollwagen
In Honor of Jerry Brandt
In Memory of Tom Hammond
In Honor of Selena Freimark and Pete Erickson's Wedding
In Memory of Margaret Redfield
In Memory of Maxine Enfield
In Honor of Selena Freimark and Pete Erickson's Wedding
In Memory of Ernie Dielentheis
In Memory of Bev Heuer
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Honor of the Mahle 130 Thanksgiving Reunion
In Memory of Myrna Christison
In Memory of Lori Timm
In Memory of Len Nestrud
In Memory of Joan Mariana
In Memory of Jane Rollwagen
In Memory of Ernie Dielentheis
In Memory of Carol Karnuth
In Honor of Bill and Carol Straka's 50th Wedding Anniversary
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Memory of Robert Thron
In Honor of Sue Gillman
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis
In Memory of Jane Rollwagen
In Memory of Ronald Gorke
In Memory of Ernie Dielentheis
In Memory of Ernie Dielentheis

Andy & Patsy Rollwagen
James Rollwagen
Karen Rose
Janet Rutherford
Beulah and William Sandstrom
Jane Schwartz
Jane Schwartz
Philip See
John & Onallee Serier
Anna and Charles Silverman
Edward & Anne Simonet
Lynn and David Sontag
Scott & Jean Spisak
SRI, Inc.
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Dorothy Turnquist
Sallyann & William Wacker
Daniel & Nancy Wagner
Sue Walsh
Barbara and Ben Welshons
Noel and William White
Shelly & Tim White
Katharine Widin
Shelly Windett
Jerry & Linda Wohlers
Tara-Lyn Wood

In Memory of Jane Rollwagen
In Memory of Jane Rollwagen
In Memory of Dr. Thomas J. Rose
In Memory of Ernie Dielentheis
In Memory of Bev Heuer
In Memory of Linda Wohlers
In Memory of Arlene Beutel
In Memory of Jone See
In Memory of McKim Memorial
In Memory of Jane Rollwagen
In Memory of Jane Rollwagen
In Memory of Ernie Dielentheis
In Memory of Margaret Redfield
In Honor of Megan Buchanan
In Memory of Mac Barlass
In Memory of Ernie Dielentheis
In Honor of Bill and Carol Straka's 50th Wedding Anniversary
In Memory of Jane Rollwagen
In Honor of Bill and Carol Straka's 50th Wedding Anniversary
In Memory of Ernie Dielentheis
In Honor of Easter 2017
In Memory of Robert Thron
In Memory of Donna Jorgensen
In Honor of Dorothy Turnquist's Birthday
In Memory of Richard Arndt
In Memory of Ricky O'Rourke
In Memory of David Walsh
In Honor of Jean and Rick Estes Wedding
In Memory of Ronald Gorke
In Memory of Robert W. Schuster
In Memory of Karen Graves
In Memory of Elizabeth Ann Conners
In Memory of Helen V. Carlson
In Memory of TJ Mack

FY2016-2017 Valley Outreach Volunteers**500+ HOURS**

Dave	Herder
Anthony	Hoffbeck
Tubby	Lohmer
Karen	McLaren
Chris	Nelson

400-499 HOURS

John	Boulger
Jay	Buchanan
Cal	Caturia
Roger	Peterson
Michele	Stephan
Sue	Walsh

300-399 HOURS

Mike	Adams
Shirley	Branum
Sharon	Dockstader
Miriam	Hackmann
Kathy	Hagen
Jeannine	Hoffbeck
Joseph	Pozzini
Jerrie	Schneider
Debbie	Trunzo

200-299 HOURS

Suzanne	Anderson
Robert	Clements
Lucy	Golish
Dave	Kisch
Trudee	Watson

100-199 HOURS

Carol	Banks
Patty	Bell
Ann	Bellows
Jessy	Bergner
Karen	Brandt
Wendell	Braun
Wayne	Chislett
Sue	Daniels
Joe	Demaio
Mary	Dieltz
Kaitlyn	Donnelly
Monique	Dosdall
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Gayle	Gerth
Mary	Gilbertson
Sharon	Hoffmann

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Cheryl	Kohout
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Pat	Markwardt
Linda	McGough
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Nancy	Mortwedt
Betsy	Neff
Diana	Neumann
Greg	Pfouts
Judy	Powell
Cyndy	Silkworth
Karl	Sinclair
Rogene	Stolson
Dorothy	Stormont
Beth Anne	Sutcliffe
Finda	Tamba
James	Walton
Barb	Zusan

90-99 HOURS

Peg	Arnason
Bill	Baker
Katie	Gharrity
Linda	Hainlen
Vicki	Hogeboom
Sirid	Kellermann
Leah	McLean
Patricia	Plunkett

80-89 HOURS

Jim	Duncan
Sharon	Rue Lewis
Peg	Tully
Ann	Voth

70-79 HOURS

Jean	Dexheimer
Greg	Grove
Andrew	Kass
Polly	Logan
Shirley	Mills
Katie	Ness
Sandy	Roslin

60-69 HOURS

Linda	Ash
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Catherine	Balay
Kristi	Carter
Bernadette	Cuen
Joe	Garavalia
Jeffrey	Hamel
Wayne	Kassera
Bill	Martin
Leigh	McCoy
Sara	Megchelsen
Sydney	Nelson
Linda	Smith

50-59 HOURS

Christina	Arndt
CD	Davis
Flora	Holmberg
Jeff	Jacoby
Jan	Lund
Darlene	Maley
Mike	Murphy
Damien	Nelson
Jerry (Gerald)	Nelson
Bailey	Pohl
Kathy	Saltzman
Helen	Secor
Steve	Sherod
Mimi	Stewart
Beth	Straka
Traci	Thompson
Christie	Wanderer

40-49 HOURS

Eric	Aarness
Brenda	Aarness
Diane	Belter
Deanne	Bergevin
Amy	Biermaier
John	Billingsley
Becky	Billingsley
Charlie	Blagoue
Kathy	Fagerlund
Craig	Hoffbeck
Bruce	Holcomb
Tyson	Kerr
Rosemary	Lewerer
Pete	Lind
Peggy	Ludtke
Ginny	Peulen

Dan	Peulen
Mike	Ptacek
Abby	Robinson
Bonnie	Sherod

30-39 HOURS

Briana	Allison
Bryn	Carter
Julie	Coe
Anders	Danelius
Mary Jo	Diloia
Mary Jane	Green
Steve	Levine
Kathy	Luoma
Jodell	Otto
Luke	Otto
Ingrid	Overchuk
Gladys	Ritter
Clark	Schroeder
Kennedy	Sharp
Liz	Smith
Mark	Stephan
Tucker	Tomek
Lois	Welshons
Wendy	Worner
Debbie	Yanker Black

20-29 HOURS

Teja	Adapa
John	Baird
Nadia	Benaouis
Mary	Capistrant
Pam	Cedergren
Jayda	Christianson
Harold	Converse
Carolyn	Cooper
Katie	Danaher
Soren	Danelius
Denise	Eichten
Shannon	Engstrom
Jere	Fetter
Dawn	Fetter
Wendell	Fletcher
Sidney	Foreman
Chris	Foster
Arloine	Fuhr
Hayden	Funk
Laura	Funk
Sue	Gillman

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April	Wilson

10-19 HOURS

Sally	Altier
Jim	Altier
Alissa	Babcock
Jean	Baker
Katie	Bang
Jerry	Beedle
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Jim	Boettcher
Darby	Borton
Travis	Burger
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Duke	Coborn
Mary	Colburn
Annie	Dahl
Jean	Deir
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Caleb	Dosdall
Timothy	Edman
Karlene	Eggleston
Diana	Eitzman
Maxine	Enfield
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Linda	Francis
Cheri	Frost
Dave	Frost
Dennis	Galowitz
Marge	Goulet
Ben	Hanson
Katie	Haupt
Grace	Haupt
Neil	Hemen
Mary	Her
Andrew	Heseman
George	Hoepfner
Fanton	Hom
Robert	Horning
Susan	Hubbard
Laura	Ilkka
Melissa	Iverson
Mary	James
Julia	James
Mary	Jerome
Janet	Johansen
Doreen	Johnson
Connor	Kapfer
Stephanie	Kapfer
Audrey	Kelly
Molly	King
Ben	Klocke
Mike	Knox
Sharon	Knox
Sarah	Kollodge
Ariel	Kramer
Allan	Kristenson
Gabrielle	LaMotte
Laurie	Larson

Rita	Lawson
Joe	Legato
Diane	Legato
Naomi	Liester
Lori	Lindquist
Sharon	Link
Bob	Lohmer
Dennis	Markie
Molly	Martin
Renee	Mattys
Ellie	McAlpine
Wilma	McGowan
Lucille	Mealey
Randy	Merton
Marthanne	Merton
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Joe	Mohler
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Zach	Nelson
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Chris	Warner
Warren	Wasescha
Kendra	Wendelboe
Shelly	White
Devin	Wildes
Louie	Winslow
Vicki	Young
Luke	Young

1-9 HOURS

Omot	Abella
Bijou	Acers
Avery	Adams
Mike	Adams
Wendy	Adams
Ben	Adamson
Hannah	Affolter
Kathy	Akway
Ben	Albanese
Ellen	Albertson
Bruce	Albrecht
Aaron	Aldols
Glenda	Allbright
Sue	Alleva
Tony	Alleva
Gloria	Alt
Lori	Ames
Don	Amey
Linda	Amey
Briahna	Amundson
Sophia	Amus
Jack	Anderson
Hannah	Anderson
Hanna	Anderson
Jim	Anderson
Linda	Anderson
Carolyn	Anderson
Else	Anderson

Jennifer	Anderson
Lydia	Anderson
Jeff	Andrews
Kathy	Andrews
Grace	Arkell
Mary	Arland
John	Ash
John	Ask
Judie	Atkins
Jason	Augustine
Jayson	Avpig
Amy	Ayd
Haley	Baker
Rahsa	Bale
Rebecca	Bancroft
Marie	Barker
Mac	Barlass
Arlene	Barnhart
Jim	Barnhart
Kate	Bartelings
Kathleen	Barton
Blaire	Batchelor
Donna	Bath
Chris	Battaghn
Chris	Battaglia
Jack	Batterton
Rob	Batterton
Karin	Bauer
Maisie	Beagan
Dave	Bealke
Richard	Beard
Zach	Beard
Rick	Beberg
Gretchen	Beck
Brian	Beedle
Mike	Belmont
Nick	Belmont
Karl	Benson
Sandy	Bentley-Williams
Alison	Bergman
Chad	Bergman
Kaylee	Bergmann
Barkot	Berhanu
Amy	Bermeier
Mary Ellen	Best
Bill	Best
Matt	Bethke

Barb	Beutel
Jerry	Beutel
Marianne	Beyer
Annalisa	Bilodeau
Andrew	Birkholz
Don	Bishop
Sandy	Bishop
Irma	Bjork
Phyllis	Bjork
Jessica	Bohlen
Jerry	Bohrer
Kris	Bohrer
Gerrie	Bonin
Gloria	Bonse
Dave	Boorman
Jackie	Boorman
Glenda	Borchardt
Rick	Borchardt
Nancy	Bork
Barbara	Boswell
Celine	Brandon
Aidan	Braun
Victor	Brekke
Holle	Brian
Griffin	Brod
Alan	Brown
Riley	Brown
Todd	Bruehl
Meredith	Bruening
Stone	Buchanan
Jonah	Buchanan
Aaron	Buchanan
Allyson	Buck
John	Buck
Jeanette	Burfiend
Jerry	Burke
Bernice	Burnkowske
Sandy	Burrill
Rosemary	Burt
Abbey	Bush
Sue	Caldwell
Cade	Call
Curt	Call
Beth	Camilleri
Bonnie	Campeau
Margaret	Carasik
Carrie	Carlson

Erik	Carlson
Natalie	Carter
Merldith	Cerar
Katherine	Cerar
Sam	Chapman
Scott	Chapman
Jean	Chaput
Jane	Charpentier
Ava	Chaves
Chris	Chesla
Amy	Christiansen
Makenna	Christiansen
Susan	Clare
Carolyn	Clark
Nancy	Clark
Eliza	Clark
Lynn	Clark
Denise	Clymer
Barb	Cobb
Helen	Coffey
Shaun	Coghill
Cyndi	Collins
Linnea	Coltvet
Rhoda	Connors
Steve	Connors
Ann	Conroy
Joan	Converse
Ann	Conzemius
Jacqueline	Copenhaver
Paul	Copenhaver
Penelope	Corbett
Charlie	Corbett
Sandra	Cosser
Linda	Craig
Dave	Crain
Lindsay	Cranston
Mary	Croft
Abby	Cronk
David	Cross
Katie	Culshaw
Greta	Culshaw-Klein
Owen	Culshaw-Klein
Zoe	Culshaw-Klein
Kate	Curtis
Levi	Curtis
Page	Curtis
Sara	Damon

Colleen	Danford
Amanda	Daniels
Gliza	Darby
Craig	Darrington
Nancy	David
Jean	Davis
Jeanne	Davis
Norm	Davis
Amy	Davis
Ava	Decorsey
Allisa	Decoteau
Justin	Depew
Jen	Dewey
sarah	DeWolf
Jada	Diana
Emily	Dick
John	Dieterle
Dominic	Diloia
Dustin	Dolgner
Deb	Donovan
Mariana	Dopkins
Andy	Dormart
Deb	Dornfeld
Grace	Dosdall
Madi	Dowling
Nora	Dragich
Tim	Drahnak
Mary Jo	Ducklou
Wayne	Ducklou
Harrison	Duffee
Marv	Durow
Carol	Dusbabek
Tom	Dusbabek
Marie	Dwyer
Rob	Dybvig
John	Dybvig
Leo	Dybvig
Evan	Dybvig
Gene	Ecker
Michelle	Eckert
Matt	Eddy
Haley	Eder-Zdechlik
Alec	Edgell
Dick	Edstrom
Julie	Edstrom
Denise	Ehlenz
Kyle	Einan

Mary Ellen	Eisinger
Erik	Eitzman
Barb	Ellifson
Grant	Ellis
Rachel	Ellis
Lauren	Elnan
Carolyn	Enestvedt
Anne	Engdahl
Joan	Englund
Keith	Englund
Britta	Erickson
Diana	Erickson
Ute	Erickson
Rebecca	Erickson
Bev	Esala
Connor	Estes
Sandy	Fabio
Jocelyn	Fahrendorff
Bruce	Faribault
Beau	Farmer
Benjamin	Farmer
Mickey	Farmer
Deb	Farrington
Nancy	Ferry
Austin	Fierro
Tracy	Figueroa
Emma	Fischer
Lauren	Fischer
Megan	Fischer
Melissa	Fischer
Sharon	Fitzenberger
Maura	Fitzgerald
Alexandra	Fitzsimmons
Frankie	Fitzsimmons
Ella	Fix
Grace	Fix
Matthew	Fjestad
Doug	Fladeboe
Kelly	Flaherty
M P	Flandrick
Kendra	Flanigan
Charlotte	Flipp
Ronald	Flipp
Carolyn	Flock
Karen	Floeder
Antoine	Flores
Maddy	Fogarty

Kathy	Fogerlund
Sean	Foreman
Ava	Fox
Jeff	Fox
Matthew	Fox
Elaine	Frahm
Max	Fransway
Jenny	Fravel
Daniel	Freeman
Sharon	Friedmann
Barb	Fritsche
Jesus	Fuentes
Kathy	Fuhmann
Annika	Fuhrmann
Annika	Fuhrmann
Cindy	Gackle
Peter	Ganapes
Ingrid	Gangestad
Kathy	Gard
Michelle	Garland
Julia	Garland
Tyler	Gave
Leo	Gehlhoff
Lauren	Gella
Anne	Gerber
Dan	Gerber
Christie	Gibbens
Katherine	Giese
Christin	Giesen
Lety	Gillette
Jan	Gilmore
Hannah	Glee
Ben	Goebel
Ted	Gonia
Judy	Goodman
Kiran	Gore
Ella	Grace
Kelly	Grannis
Vicki	Graves
Miranda	Griener
Donnelle	Grodahl
Caitlin	Grogan
Nicolette	Gropel
Sharon	Groth
Skylar	Grube
Gloria	Guinee
Kate	Guinee

Lauren	Guinee
Adam	Guinee
Judy	Gunderson
Sue	Hackmey
Sue	Hackney
Abby	Hagberg
Marjorie	Hagen
Ron	Hagen
Corrie	Hale
Courtney	Hall
Theresa	Halliday
Becca	Hallock-Wolff
Logan	Halverson
Colin	Halverson
Jennifer	Halverson
John	Hansen
Cheryl	Hanson
Trisha	Hanson
Jill	Hanson-Furlong
Dollis	Harris
Michael	Harris
Alyson	Harris
Grace	Harris
Mary Pat	Hauck
Mary	Hauer
Nathan	Haupt
Brian	Haupt
Brenda	Hawesa
Jane	Hayden-Sofio
Gracie	Hayes
Sarah	Healy
Wendy	Heck
Geraldine	Heifort
Cal	Heinz
Kristin	Heinz
Randy	Helland
Braden	Hellum
Kirsten	Hellyer
Kathy	Hemen
Kay	Hempel
Paige	Herbert
Lindee	Hermes
Norma	Herther
Lorie	Hess
Suzanna	Hickey
Chuck	Higgins
Lucas	Hintze

Bill	Hjelmgren
Addy	Hoekzel
Kirk	Hogberg
Donna	Hogberg
Cheryl	Hohenstein
Katy	Hohenstein
Lars	Holeh
Iona	Holsten
Amanda	Holvig
Patty	Hooley
Eunice	Horrisberger
Erik	Houle
Carolyn	Howard
Pat	Hoyt
Joe	Hromatka
Heidi	Hubbard
Lexi	Huber
Mary	Hudoba
Jim	Hudoba
Louise	Hudson
Angie	Huenink
Joseph	Hughes
Jennifer	Hymes
Grant	Hymes
Natalie	Ingram
Don	Irwin
Chuck	Isenberg
Judy	Isenberg
Kathy	Iverson
Gina	Jablonski
Ben	Jackson
Jeff	Jacobs
Pearl	Jacobs
Sarah	Jaeger
Grace	Jager
Don	James
Benoy	Janeen
Josie	Jelinek
Kim	Jelinek
Josh	Jensen
Manny	Jingco
Susan	Jobe
Larry	Johnson
Norma	Johnson
Martha	Johnson
Adrienne	Johnson
Delta	Johnson

Jan	Johnson
Jeff	Johnson
Ara	Johnson
Jonah	Johnson
Connie	Johnson
Zach	Johnson
Cassidy	Jones
Joan	Jordan
Claudia	Josephson
Art	Junker
Mary Lou	Junker
Karin	Kallhem
Alice	Kane
Kathy	Karnuth
Addison	Karnuth
Kylene	Karnuth
Bruce	Kaufenberg
Leann	Kaufenberg
Deb	Keech
Melanie	Keegan
Susie	Kelley
Shannon	Kelley
Dennis	Kelly
Henry	Kelzenberg
Katie	Kelzenberg
Pete	Kelzinberg
Terry	Kemen
Avery	Kenady
Brian	Kenady
Cameron	Kenady
Jeanne	Kenady
Pat	Kennedy
Maddi	Kerchner
Elaine	Kerschbaum
Cindy	Kindlien
Sharon	Kinthead
Kristin	Klein
Tomas	Klein
Abigail	Kneeskern
Becky	Knighton
Isabelle	Knighton
Joan	Knowlan
Claire	Knowlan
Grace	Knowlan
Chloe	Knuteson
Barbara	Knutson
Heidi	Koehnle

Olivia	Konigson
Linda	Kontz
Adam	Korn
Tristan	Korn
Donna	Kosen
Ann	Kraemer
Auriana	Kranzler
Ken	Krekelberg
Lynne	Krekelberg
Dave	Krenz
Amy	Krier
Bob	Kriesel
Ron	Krueger
Julian	Kuehne-Welsh
Janel	Kuester
Asha	Kumar
Srirun	Kumar
Allison	Kurth
Jenna	Kurth
Julianne	Kurth
Emily	Laabs
Sau	Lagus
Kristin	Lagus
Gabrielle	Lalande
Craig	Lamphere
Elden	Lamprecht
Jonathan	Lande
Molly	Landgreen
Nancy	Lang
Doug	Lang
Kasey	Lang
Laurie	Lapindent
Trish	Larson
Adam	Larson
Kent	Larson
Nicole	Larson
Zachary	Larson
Pam	Latterell
Hanna	Lauer
Nicky	Lawrence
Marie	Lecuyer
Cassie	Lee3
Sam	Leedom
Grace	Legato
Toni	Lehman
Aftyn	Lehman
Sandy	Leis

Lizzie	Lencowski
Sean	Lenz
David	Leuthe
LaDonna	Levik
Renee	Lewis
Tammy	Liddle
Merlene	Lieder
Owen	Liester
Lexie	Ligday
Karen	Lilegren
Tyler	Lilegren
Emma	Lilly
Tommy	Lindeberg
Jonathan	Lindquist
Julia	Line
Lori	Link
Dave	Linguist
Jerry	Linser
Mary Anne	Linser
Arlene	Litchy
Jodi	Livingood
Dana	Lochner
Benjamin	Lochner
Don	Loe
Axel	Loehrer
Amber	Loehrer
Benjamin	Loehrer
Mya	Lomnes
Kevin	Loney
Mee	Lor
Sara	Lower
Jane	Luger
Anne	Luken
Noah	Luken
Tom	Luken
Kathy	Lund
Mirisa	Lunzer
Elise	Luoma
Juliana	Lussio
Mithra	Lysne
Molly	Lysne
Sam	MacDonald
Cheryl	Mackereth
Michael	Madden
Olivia	Madison
Tracy	Maki
Delaney	Mallin

Charlie	Maloney
Jack	Maloney
Jennifer	Maloney
John	Maloney
Teddy	Maloney
Joel	Malwitz
Andrew	Manthe
Denny	Manthe
Bill	Manzel
Mary	Maroney
Rod	Marschke
Jacob	Marsnik
Ann	Martens
Tom	Martin
Mark	Marty
Lanae	Maslowski
Cameron	Matchinsky
Ryan	Matchinsky
Mary	Mathson
Kari	Mattson
Gary	May
Kim	May
Charlie	Mazanec
Connor	McCabe
Cindy	McCoy
Kenny	McCoy
Teresa	McCready
Jeanne	McDonald
Carson	McEroy
Claire	McGrath
Cindy	McGrath
Annie	McGure
Mallory	McKay
Allison	McKay
Sheryl	McKay
Amanda	McKellips
Wendy	McKellips
Lauren	McLean
Anne	McManus
Eveny	McNulty
Steven	McRunnel
Kim	McRunnel
Kathy	Mealey
Allyson	Medin
Leonard	Meissner
Marie	Meissner
Janet	Meisterling

Matthew	Melander
Bea	Melby
Jeff	Melby
Jessica	Meletiou
Zoe	Meletiou
Dennis	Mencke
Jane	Mencke
Jeff	Mendenhall
Linda	Mendenhall
Ellen	Mendzek
Marty	Merton
Wilfred	Merton
Sue	Merton
Jean	Meyers
Anthony	Meyers
Brian	Miggler
Terese	Miller
Terry	Miller
Liz	Miller
Janel	Miller
Don	Miller
Diane	Miller-Lee
Carolyn	Minor
Terry	Mistalski
Parker	Mock
Gianna	Montero
Rachel	Montgomery
Clay	Moore
Lyxie	Moosai
Lizzy	Morgan
Kyle	Mork
Meredith	Moser
Tom	Mosman
Henry	Mueller
Liam	Mueller
Shane	Mueller
Susan	Mueller
Marge	Murphy
Nancy	Mutmelt
Bonnie	Mutschler
Susan	Nau
Tara	Naugle
Richard	Nauman
Diane	Nelsestuen
Sophia	Nelson
Larry	Nelson
Kay	Nelson

Evan	Nelson
Christine	Nelson
Julie	Nelson
Kate	Nelson
Dwayne	Nelson
Jeanete	Nelson
Brady	Nelson
Nick	Nelson
Linda	Nelson
Sue	Nelson
Ann	Nesje
Noah	Ness
Joan	Newman
Todd	Nickieski
Mary	Nicoski
Dori	Nietala
Daniel	Nordin
Anna	Novak
Peggy	Novak
Cleopatra	Nystrom
Peggy	Oakland
Kevin	Oakley
Ken	Oberman
Charlene	Oberman
Anne	O'Brien
Debbie	Ochme
Thomas	O'Donnell
Peggy	Oehlke
Debbie	Oehme
Marlene	Oleson
David	Olson
Mary	Olson
Jan	Olson
Levi	Olson
LuAnn	Olson
Kristine	Olson
Lauren	Olson
Alyssa	Olsson
June	Osborne
Danielle	Oscarson
Corey	Oscarson
Henry	Oscarson
Noah	Oscarson
Pat	Ossell
Jerry	Ostendorf
Ozzie	Ostendorf
Don	Oswald

Mid	Otsuka
Lara	Otsuka
Lisa	Ottem
Marilynn	Owen
Abbi	Padvano
Jeanne	Palton
Meredith	Parly
Heather	Patrick
Nathan	Patsy
Jeannie	Paulson
Phyllis	Paulson
Brian	Paulson
Josh	Paulson
LaRae	Paulson
Heicer	Pazlur
Carol	Pearson
Pat	Pearson
Jarred	Pechacek
John	Pederson
Nan	Pederson
Lindsey	Penn-McGee
Emma	Perpich
Megan	Perpich
Mark	Perseke
Kari	Peterman
Scott	Peterman
Donna	Peters
Char	Peterson
Carson	Peterson
Tracy	Peterson
Tracy	Peterson
Ben	Peterson
Michelle	Pfeifer
Gloria	Phillips
Annette	Pierre
Linda	Pierre
Jim	Pietrick
Vicki	Pietrick
Ashley	Pilla
Kyle	Pineda
Sean	Pineda
Cynthia	Pitulla
Michelle	Plourde
Dawn	Plunkett
Terry	Poirer
Terry	Poirier
Todd	Potting

Stella	Powell
Shelby	Prentiss
Megan	Price
Cleone	Pritchard
Judith	Ptacek
Nance	Purcell
Nicholas	Purdie
Brandon	Raboin
Jeff	Ranta
Ruth	Ranum
Nathan	Ranum
Kristina	Rasmussen
Marty	Raths
Sue	Ratliff
Anna	Rauscher
Mike	Raykowski
Lily	Raykowski
Julie	Raykowski
Wayne	Redland
Gena	Rees
Mary Lou	Regis
Sydney	Reinseth
Fred	Remund
Sharon	Remund
Kayly	Richert
Paula	Richey
Paul	Richtman
Daniel	Riebe
Elsie	Riehle
Jen	Riveness
Roger	Robidou
Carroll	Rock
Ron	Roeller
Ray	Roemmich
Paula	Roen
Grace	Roeske
Albert	Roettger
Carol	Roettger
Lyn	Roland
Claire	Rolf
Susan	Rose
Leah	Rose
Carina	Roskos
Avery	Rossow
Charley	Rowan
Ayla	Ruberstein
Guada	Rubin

Mary	Rudeen
Isabelle	Rustad
Heather	Ruthledge
Arman	Rye
Mark	Rygh
Jan	Rygh
Ella	Sabin
Emma	Salmi
Shawn	Salmon
Samantha	Sample
Krish	Sanders
Charlie	Sanders
Martha	Sanford
Lowell	Saterbak
John	Sauber
Mary Ann	Saxs
Evan	Scanell
Sean	Scanell
Izzy	Schaak
Jean	Schad
August	Schanno
Robyn	Schell
Chad	Schilling
Samantha	Schindler
Kathy	Schlangen
Ron	Schlangen
Chad	Schlosser
John	Schmidt
Cheryl	Schmidt
Betty	Schmitz
Bob	Schmoeckel
Cheri	Schmoeckel
Buster	Schneider
Lisa	Schoelerman
Alexy	Schroeder
Cary	Schroeder
Courtney	Schroeder
Robert	Schultz
Mary	Schultz
Erika	Schultz
Tyler	Schultz
Anya	Schultz
Laverne	Schultz
Michele	Schultz
Rachel	Schulz
Carol	Schuster
Jim	Schuster

Sophie	Schuster
Katie	Schwarz
Jenna	Schwingler
Sydney	Scott
Grace	Sedlacek
Brady	Seekel
Pam	Seekel
Misty	Segarra
Sephie	Sehuster
Ann	Seifert
Jerry	Serfling
Ella	Sevilla
Bree	Sheridan
Rita	Shor
Marsha	Shotley
Dan	Shusterich
Margaret	Simmet
Barbara	Simonet
Dana	Skinner
Michelle	Skjervold
Ryan	Skogen
Jeff	Skogen
Allison	Slagle
Brittney	Sletten
Kaitlyn	Sletten
Brittney	Slettin
Kaitlyn	Slettin
Lael	Smith
Andrea	Smith
Austin	Smith
Joe	Smith
Kate	Smith
Kalle	Smith
Justin	Smith
Melissa	Snyder
Addie	Sobirka
Autumn	Sobirka
Sam	Sobirka
Doug	Solberg
Beth Anne	Soteliffe
Dana	Southward
Sandy	Southward
Steve	Spark
John	Stack
Eric	Stack
Loretta	Stafford
Chelsea	Stahl

Fiona	Stahl
Lisa	Stahl
Karen	Stang
Maureen	Stenseth
Steve	Stenseth
Terry	Stewart
Sue	Stickan
Susie	Stiff
Judy	Stoerzinger
Judith	Stoffer
Judy	Stone
Griffin	Stone
Will	Stonehouse
Sheila	Stormont
Joanne	Stout
Scott	Strenke
Ardyce	Struss
Glenda	Svendsen
Charles	Swann
Sharry	Swann
Alaina	Tanski
Josie	Tassoni
Kalkidan	Tetera
Don	Thaemert
Nancy	Thaemert
Kathy	Thibodeau
Calli	Thompson
Nora	Thoreson
Craig	Thorsen
Luba	Thueson
Cindy	Thureson
Tyler	Thureson
June	Thury
Andrea	Tipple
Ty	Tollefsbal
Jon	Tonn
Mary	Tonn
Byron	Torgerson
Mairin	Torgerson
Carole	Tosseth
Larry	Tosseth
Mary	Trenda
Tashi	Tsering
Susie	Tucker
Marianne	Tyrrell
Roger	Tyrrell
Maureen	Urlson

Anders	Vaage
Janet	Vadner
Jeanne	Vahlsing
Jenny	VanTassel
Arun	Vemuri
Nikki	Vemuri
Jim	Vidawa
Jerry	Viebrock
David	Vincent
Russell	Vogt
Donna	vonLehe
Heidi	Vosberg
Sarah	Voss
Katie	Wallace
Lauren	Wallock
Carleen	Walsh
Tom	Warth
Janil	Wasilk
Mark	Weber
Susan	Weber
Annabelle	Weggel
Adam	Weimerskirch
Barb	Weimier
Betty	Welke
Suzanne	Werner
Dan	Wessel
Jeri	West
Teagan	Wewers
Kinsey	Weyer
Lola	Whalen
Bill	White
Liam	White
Nick	Whitehead
Samuel	Whitehead
Conrad	Widenbrant
Greta	Widenbrant
Ingrid	Widenbrant
Martin	Widenbrant
Greg	Wilcek
Jenny	Wilcox
Camille	Wilk
Jane	Wilkens
Mary	Williams
Tyler	Williams
Jake	Williams
Natalie	Williams
Olivia	Williams

Amy	Williams
Shelly	Windett
Cathy	Witzmann
Kathy	Witzmann
Natasha	Wofford-Funke
David	Wolf
Steff	Workman
Isabella	Worm
Bonnie	Worth
Joan	Wright
Avery	Wright
Cory	Xiong
Joseph	Young
Carly	Young
Jean	Zajac
Aeneas	Zaremba
Jana	Zaremba
Lorraine	Zaspel
Evie	Zeruhn
Dawn	Ziegelski
Lann	Zimdars
Christina	Zimmerman
Hayley	Zimmerman
Richard	Zoller
Leanna	Zuravin-Ruggiero